

### Corrective Action Plan

<b>Date Issued</b>	December 30 <sup>th</sup> , 2024	<b>Status</b> <span style="color: red;">Completed</span>
<b>Provider Name</b>	<u>Building Blocks</u>	
<b>Program Type</b>	<u>Day Care Center</u>	
<b>Provider Number</b>	<u>018043206</u>	
<b>Program Address</b>	<u>1714 Frontier Street</u> <u>Brandon, SD 57005</u>	
<b>Provider Contact</b>	<u>Suzie Swan, Owner</u>	

The following administrative rule has been found to be out of compliance. A corrective action plan is required to bring the provider into compliance.

Corrective Action Plan # 1
<p><b>Administrative Rule</b></p> <p><b>ARSD 67:42:17:41 - Prevention of child maltreatment.</b>            A provider shall meet the physical, social, emotional, and cognitive needs of a child, and identify procedures to implement behavior management strategies for use with children in care. Behavior management strategies must offer limits, with positive guidance and direction, to help a child develop self-control and respect for the rights of others, be appropriate to a child's age and developmental level, and include strategies to prevent shaken baby syndrome and abusive head trauma.</p> <p>A behavior management strategy may not be delegated to an older child or peer. Separation, when used as a strategy, must be within sight or hearing of a provider.</p> <p>The parent of a child may not, while working at the program, use a prohibited discipline technique to discipline the parent's child.</p> <p>The following methods of discipline are prohibited:</p> <ol style="list-style-type: none"> <li>(1) Spanking, hitting, pinching, biting, shaking, or inflicting any other physical punishment;</li> <li>(2) Verbal abuse, shouting, threats, humiliation, or derogatory or sarcastic remarks about the child or the child's family;</li> <li>(3) Restriction of movement or confinement;</li> <li>(4) Isolating a child in an adjacent room, hallway, closet, darkened area, or any other area where a child cannot be seen or supervised;</li> <li>(5) Punishment for lapses in toilet training;</li> <li>(6) Withholding or forcing of meals, snacks, naps, or outdoor time to correct behavior;</li> <li>(7) Demanding excessive physical exercise or excessive rest; and</li> <li>(8) Placing substances in a child's mouth to cause discomfort such as soap, food, or spices.</li> </ol> <p>A provider who is under investigation for abuse and neglect may not be in a caregiving role, if the department determines there is an imminent safety concern to a child in the provider's care.</p>
<p><b>Summary of Non-Compliance Finding</b></p> <p>During a complaint investigation visit conducted by the Office of Licensing and Accreditation (OLA) on December 26, 2024, it was determined that a provider used inappropriate discipline with a child in their care.</p> <p><u>Previous non-compliance history:</u></p> <ul style="list-style-type: none"> <li>• During an investigation in November 2024, it was determined that a provider forcefully picked up a child in their care resulting in an injury to the child.</li> </ul>
<p><b>Corrective Action (policy/procedure, training, environmental changes, etc.):</b></p>

The Provider has proposed the following plan for correction:

- The director will meet with the provider involved in the incident to review the program’s policies and mentor the provider to ensure proper care of children and developmentally appropriate strategies are used in the classroom.

The OLA will additionally require the following to ensure correction:

- All providers will complete the “*Prevention is Key! Understanding Behavior Management*” training provided by Sanford Children’s CHILD Services by **January 31<sup>st</sup>, 2025**. The program director will contact Sanford Children’s CHILD Services to schedule this training **by January 3<sup>rd</sup>, 2025**.
- The owner/director and assistant director will participate in the four-course online leadership training series. Both the owner/director and the assistant director will contact Sanford Children’s CHILD Services by **January 3<sup>rd</sup>, 2025**, to register for the training and all coursework will be completed by **March 28<sup>th</sup>, 2025**.
- The South Dakota Child Care Director 360 Support Program will be offered to Suzie Swan, owner/director, through OLA and Sanford Children’s CHILD Services. The first meeting will be scheduled by **January 10<sup>th</sup>, 2025**, with program engagement for approximately one year until all steps are completed.

**Supporting Evidence:**

- The director will retain all providers’ training certificates for the “*Prevention is Key! Understanding Behavior Management*” training provided by Sanford CHILD Services for OLA to review completion.
- The certificates for the leadership training will be provided to OLA upon completion.
- Monitoring visits will be conducted by OLA for a period of three months.

**How Maintained:**

- The program leadership will monitor all classrooms daily to ensure appropriate behavior management strategies are followed. The observation will be documented daily, and documentation will include if coaching or training is necessary with classroom providers.
- The behavior management policy will be reviewed with all providers upon hire.

Position Responsible:	Anticipated Completion Date:	Date Completed (for office use only):
Suzie Swan, Owner	March 31 <sup>st</sup> , 2025	March 31 <sup>st</sup> , 2025

**Board Notified:**


Y  N  n/a

Your signature below certifies you have read and understand the non-compliance finding and submitted a plan to comply with the identified administrative rules to the Department of Social Services, Office of Licensing and Accreditation.

Suzie Swan

Printed Name of Provider Contact

Printed Name of Provider Contact



12-30-24

Provider Signature

Date:

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Brooke Flemmer

Printed Name of DSS Staff

*Brooke Flemmer*

Signature of DSS Staff:

Date:

12/27/2024

**COMPLETION DATE: (date completed)**

The Department of Social Services, Office of Licensing and Accreditation has reviewed the actions taken by the agency to resolve the above items and has accepted the above plan as completed.

Brooke Flemmer

Printed Name of DSS Staff

*Brooke Flemmer*

Signature of DSS Staff: