

Program Inspection Compliance Plan

Provider's Name: **Stepping Stones**

City: **Yankton**

Provider Number: **019522405**

Inspector: **Deb Bigge**

Date of Inspection: **02/13/2023**

Time of Inspection: **10:16 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

| | | |
|---|----------------------------|-------------------------|
| Corrections To Be Made: | Agency Action: | |
| SC - Three References DC - Criminal Record Check HP - Training | Compliance Plan | |
| | Suggested Completion Date: | Actual Completion Date: |
| | 02/27/2023 | 03/03/2023 |
| | Status: Corrected | |

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:

- RB - Immunization Records
- OB - Immunization Records
- CC - Immunization Records
- QE - Immunization Records
- EF - Immunization Records
- KH - Immunization Records
- CH - Emergency Contact, Emergency Permission
- VJO - Emergency Contact
- PK - Immunization Records
- LL - Immunization Records
- FL - Emergency Contact
- OL - Immunization Records
- HM - Immunization Records
- PM - Immunization Records
- QM - Immunization Records
- GM - Immunization Records
- RN - Immunization Records
- ON - Enrollment Date, Emergency Permission, Immunization Records
- BP - Immunization Records
- CR - Immunization Records
- LS - Immunization Records
- CS - Immunization Records
- TS - Immunization Records
- TS - Immunization Records
- BS - Immunization Records
- CS - Emergency Contact, Immunization Records
- TS - Immunization Records
- BT - Immunization Records
- CT - Immunization Records
- EW - Immunization Records
- EW - Immunization Records
- GW - Immunization Records
- CY - Immunization Records

Agency Action:

Compliance Plan

| Suggested Completion Date: | Actual Completion Date: |
|----------------------------|-------------------------|
| 02/27/2023 | 03/06/2023 |

Status: **Corrected**

Hollie Pearson

Provider Signature

02/13/2023

Date

Deb Bigge

Inspector Signature

02/13/2023

Date