

Program Inspection Compliance Plan

Provider's Name: **Harvey Dunn Elementary CLC** City: **Sioux Falls**

Provider Number: **018043148**

Inspector: **Brooke Flemmer** Date of Inspection: **06/03/2024**

Time of Inspection: **9:19 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Staff-Child Ratio and Supervision of Children

1. Is the staff to child ratio maintained at all times, including during indoor and outdoor play? 67:42:17:21
Note : Ratio is 1 staff to every 5 children age birth up to 3 years; 1 staff to every 10 children ages 3 and 4 years; and 1 staff to every 15 children 5 years and over.

Corrections To Be Made:

There were 64 school age children with 4 staff members.

A school-age program must maintain fifteen children to one staff for children five years and over.

Correction: Another staff member arrived to help maintain staff to child ratio.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

06/03/2024

Actual
Completion
Date:

06/03/2024

Status: **Corrected Immediately**

4. Are individual room capacities maintained, which was determined during the floor plan review? In spaces where there are more than 20 children, can the providers identify which children each provider is responsible to supervise? 67:42:17:19 Note: When room capacity does not align with the ratio requirements, a maximum of three additional children may be included in the room capacity as long as the ratios are maintained.

Corrections To Be Made:

In space where there were more than 20 children, providers were not able to identify which children each provider is responsible to supervise.

In spaces where more than twenty children are allowed, providers shall identify which children each provider is responsible to supervise.

Correction: The program created a primary care plan for providers to follow when there are 20 or more children in a space.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

06/21/2024

Actual
Completion
Date:

06/25/2024

Status: **Corrected**

B. Provider Practices

15. Is written consent obtained from each child ' s parent before administering all prescription and non-prescription medication? Does the consent include the child ' s name, name of medication and the dates, times, and dosage of the medication to be administered? 67:42:17:27

Corrections To Be Made:	Agency Action:	
There was not written consent obtained from a child's parents for a medication to be administered.	Compliance Plan	
Before any medication is administered to a child, written permission from the parent or guardian must be obtained and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.	Suggested Completion Date:	Actual Completion Date:
	06/19/2024	06/14/2024
Correction: Written consent was obtained from children's parents for all medications to be administered.	Status: Corrected	

19. Are medications returned to the parent when no longer needed or the medication has expired? 67:42:17:27

Corrections To Be Made:	Agency Action:	
There were multiple medications that were expired or not returned to the parent when no longer needed.	Compliance Plan	
The medication must be returned to the parent when no longer needed or expired.	Suggested Completion Date:	Actual Completion Date:
	06/19/2024	06/14/2024
Correction: All medications that were expired or no longer needed were returned to the parents.	Status: Corrected	

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider C. Qualifications

35. Does each child ' s record contain all required information? 67:42:17:42

Corrections To Be Made:

CF - Emergency Permission
NF - Emergency Permission

Agency Action:

Compliance Plan

Suggested
Completion
Date:

06/21/2024

Actual
Completion
Date:

07/03/2024

Status: **Corrected**

Erica Sunde

Provider Signature

06/03/2024

Date

Brooke Flemmer

Inspector Signature

06/03/2024

Date