Program Inspection
Compliance Plan

Provider's Name:	**Harvey Dunn Elementary CLC**	City:	**Sioux Falls**	Provider Number:	**018043148**
Inspector:	**Brooke Flemmer**	Date of Inspection:	**09/05/2023**	Time of Inspection:	**3:03 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Staff-Child Ratio and Supervision of Children

1. Is the staff to child ratio maintained at all times, including during indoor and outdoor play? 67:42:17:21 N ote : Ratio is 1 staff to every 5 children age birth up to 3 years; 1 staff to every 10 children ages 3 and 4 years; and 1 staff to every 15 children 5 years and over.

Corrections To Be Made:	Agency Action:	
At the time of the inspection, there was 40 children in a room with 2 providers. **Correction: An additional provider came into the classroom to meet the ratio of 1 staff to every 15 children.**	**Compliance Plan**	
	Suggested Completion Date:	Actual Completion Date:
	09/05/2023	**09/05/2023**
	Status: **Corrected Immediately**	

2. For a program licensed to serve more than 20 children , is the ratio for the mixed age group maintained? 67:42:17:22 Note: In a mixed age group where there are three or more children under the age of three, a ratio of 5 children to 1 staff must be maintained. In all other mixed age group circumstances, the staff to child ratio is based on the age range of the majority of children in the group.

Corrections To Be Made:	Agency Action:	
In spaces where there were more than 20 children, providers were not able to identify which children each provider is responsible to supervise. **Correction: The program developed a method to ensure primary care was given in spaces where there are more than 20 children.**	**Compliance Plan**	
	Suggested Completion Date:	Actual Completion Date:
	09/12/2023	**09/19/2023**
	Status: **Corrected**	

B. Provider Practices

15. Is written consent obtained from each child ' s parent before administering all prescription and non-prescription medication? Does the consent include the child ' s name, name of medication and the dates, times, and dosage of the medication to be administered? 67:42:17:27

Corrections To Be Made:

At the time of the inspection, there was not written consent obtained from each child's parent before administering medication that included the dates and times medication is to be administered.

Correction: Written consent was obtained from each child's parent before administering medication that included the dates and times medication is to be administered.

Agency Action:

Compliance Plan

Suggested Completion Date:

09/12/2023

Actual Completion Date:

09/20/2023

Status: **Corrected**

C. Posting Information/ Emergency Preparedness/ Record Keeping/ Provider Qualifications

33. If a child in care has a known food allergy, does the provider have a written plan which includes instructions regarding food allergens, steps to be taken to avoid the food, and a detailed treatment plan to be implemented if the child has an allergic reaction? 67:42:17:29

Corrections To Be Made:

At the time of the inspection, there was not a written prevention plan for the known food allergy that included steps to be taken to avoid the food.

Correction: A written plan was created that includes instructions regarding food allergens, steps to be taken to avoid the food, and a detailed treatment plan to be implemented if the child with a known food allergy has an allergic reaction.

Agency Action:

Compliance Plan

Suggested Completion Date:

09/27/2023

Actual Completion Date:

09/19/2023

Status: **Corrected**

35. Does each child ' s record contain all required information? 67:42:17:42

Corrections To Be Made:

CA - Emergency Permission
KA - Emergency Permission
PA - Emergency Permission
BB - Emergency Permission
LB - Emergency Permission
LB - Emergency Permission
NB - Emergency Permission
AH - Emergency Permission
MH - Emergency Permission
AL - Emergency Contact
DL - Emergency Permission
NL - Emergency Permission
AM - Emergency Permission
NN - Emergency Permission
EP - Emergency Contact
JS - Emergency Permission
JT - Emergency Permission

Agency Action:

Compliance Plan

Suggested Completion Date:	Actual Completion Date:
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Status: **Corrected**

E. Written Procedures

51. Are all providers and provider assistants knowledgeable on the emergency preparedness and response plan and procedure at the time employment begins? 67:42:17:43

Corrections To Be Made:

At the time of the inspection, not all providers and provider assistants were knowledgeable on the emergency preparedness and response plan.

Correction: All providers and provider assistants are knowledgeable on the emergency preparedness and response plan.

Agency Action:

Compliance Plan

Suggested Completion Date:	Actual Completion Date:
09/27/2023	**09/19/2023**

Status: **Corrected**

Kyle Hoffman	**09/08/2023**	**Brooke Flemmer**	**09/05/2023**
Provider Signature	Date	Inspector Signature	Date