

Program Inspection Compliance Plan

Provider's Name: **Jane Addams Elementary CLC** City: **Sioux Falls**

Provider Number: **018043145**

Inspector: **Rita Trager**

Date of Inspection: **09/09/2024**

Time of Inspection: **4:30 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider C. Qualifications

36. Do children ' s records include names of authorized individuals to pick up the children; health information including allergies or special needs; start and end date of enrollment? 67:42:17:42

Corrections To Be Made:

Some children's records do not include names of individuals authorized to pick up the children.

English Immersion students need names of individuals authorized to pick up children added to application.

***Correction: Names of authorized individuals have been added to children's applications and documentation provided to Office of Licensing and Accreditation.**

Agency Action:

Compliance Plan

Suggested
Completion
Date:

09/30/2024

Status: **Corrected**

Actual
Completion
Date:

09/13/2024

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:

ML - Orientation Complete, Training

Agency Action:

Compliance Plan

Suggested
Completion
Date:

09/06/2024

Status: **Corrected**

Actual
Completion
Date:

08/28/2024

Stacy Jelen

Provider Signature

09/10/2024

Date

Rita Trager

Inspector Signature

09/10/2024

Date