

Program Inspection Compliance Plan

Provider's Name: **RF Pettigrew Elementary CLC** City: **Sioux Falls**

Provider Number: **018043141**

Inspector: **Rita Trager**

Date of Inspection: **09/14/2023**

Time of Inspection: **4:21 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider C. Qualifications

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:

AC - C A/N Report Statement

AK - C A/N Report Statement

JM - C A/N Report Statement

**SW - Central Registry Check, Sex Offender Registry Check, FBI Check, DCI
Check, NCIC Check, Out Of State**

Agency Action:

Compliance Plan

Suggested
Completion
Date:

08/31/2023

Actual
Completion
Date:

10/17/2023

Status: **Corrected**

E. Written Procedures

50. Is there a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; and accommodation of infants & toddlers, children with disabilities and children with chronic medical conditions? 67:42:17:43

Corrections To Be Made:	Agency Action:	
The written emergency preparedness plan was not available at the time of the inspection.	Compliance Plan	
The current Emergency Preparedness Plan (EPP) to be provided to OLA.	Suggested Completion Date:	Actual Completion Date:
*Correction: Emergency preparedness plan was received by OLA.	09/30/2023	09/28/2023
	Status: Corrected	

51. Are all providers and provider assistants knowledgeable on the emergency preparedness and response plan and procedure at the time employment begins? 67:42:17:43

Corrections To Be Made:	Agency Action:	
All staff were not aware of the emergency preparedness plan.	Compliance Plan	
Ensure all new staff and subs are aware of Emergency Preparedness Plan (EPP)	Suggested Completion Date:	Actual Completion Date:
*Correction: requirement has been reviewed with the director and they have agreed that staff will be made aware of the emergency preparedness plan at the site.	09/30/2023	09/28/2023
	Status: Corrected	

Shannon McIntyre
Provider Signature

09/14/2023
Date

Rita Trager
Inspector Signature

09/14/2023
Date