

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **B & G Club Adventure
Elementary ASE**

City: **Sioux Falls**

Provider Number: **018043059**

Inspector: **Stacie Ugofsky**

Date of Inspection: **08/08/2022**

Time of Inspection: **8:48 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

B. Program Practices

11. Are medications stored inaccessible to children; in original container, with original label intact?
67:42:14:24

| | | | | | |
|--|--|----------------------------|-------------------------|-------------------|-------------------|
| <p>Corrections To Be Made:</p> <p>The medications are not stored inaccessible to children.</p> <p>Medications must be always stored inaccessible to children.</p> <p>Correction: Medications were immediately moved to a placed that is inaccessible to children.</p> | <p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">08/08/2022</td> <td style="text-align: center;">08/08/2022</td> </tr> </table> <p>Status: Corrected Immediately</p> | Suggested Completion Date: | Actual Completion Date: | 08/08/2022 | 08/08/2022 |
| Suggested Completion Date: | Actual Completion Date: | | | | |
| 08/08/2022 | 08/08/2022 | | | | |

14. Does the program obtain written parental consent to administer medication that contains specific dates the medication is to be administered (view info. to verify)? 67:42:14:24

| | | | | | |
|---|--|----------------------------|-------------------------|-------------------|-------------------|
| <p>Corrections To Be Made:</p> <p>The written parental consent to administer medications must contain specific dates the medication is to be administered. A new parental consent must be obtained every time parents bring medication and/or every 30 days.</p> <p>Written parental consent to administer medication must contain specific dates the medication is to be administered.</p> <p>Correction: Program staff were advised of the medication administration policy that requires written parental consent for specific dates the medications will be administered. Program administration will provide oversight to ensure the medication requirements are handled correctly.</p> | <p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">08/09/2022</td> <td style="text-align: center;">08/09/2022</td> </tr> </table> <p>Status: Corrected</p> | Suggested Completion Date: | Actual Completion Date: | 08/09/2022 | 08/09/2022 |
| Suggested Completion Date: | Actual Completion Date: | | | | |
| 08/09/2022 | 08/09/2022 | | | | |

G. Record Keeping, Posting Information, Fire/Tornado Drills

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:14:28

| | | |
|--|----------------------------|-------------------------|
| Corrections To Be Made: | Agency Action: | |
| Documentation for only 2 fire drills were available for 2021-2022. | Compliance Plan | |
| The program must conduct and document 4 fire and 1 tornado drill annually. | Suggested Completion Date: | Actual Completion Date: |
| Correction: The program conducted 1 additional fire and tornado drill. Program administration will ensure that four fire drills and one tornado drill is conducted and documented annually. | 08/15/2022 | 08/15/2022 |
| | Status: Corrected | |

I. Written Procedures

42. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication and reunification with families; continuity of operations, children with disabilities and children with chronic medical conditions? 67:42:14:16

| | | |
|---|----------------------------|-------------------------|
| Corrections To Be Made: | Agency Action: | |
| The written emergency preparedness and response plan was not available at the time of the inspection. | Compliance Plan | |
| A written emergency preparedness and response plan must be developed to include all information as outlined in ARSD 67:42:14:16. | Suggested Completion Date: | Actual Completion Date: |
| Correction: The written emergency preparedness and response plan was updated; A copy of the plan is located onsite and is accessible to all staff. | 08/15/2022 | 08/15/2022 |
| | Status: Corrected | |

Emily Swanson

Provider Signature

08/08/2022

Date

Stacie Ugofsky

Inspector Signature

08/08/2022

Date