

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **B & G Club Inspiration
Elementary ASE**

City: **Sioux Falls**

Provider Number: **018043058**

Inspector: **Stacie Ugofsky**

Date of Inspection: **08/04/2022**

Time of Inspection: **8:47 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information, Fire/Tornado Drills

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:14:28

<p>Corrections To Be Made:</p> <p>Documentation for the annual fire and tornado drills were not available at the time of the inspection.</p> <p>Four fire drills and 1 tornado drill must be conducted and documented annually.</p> <p>Correction: The program conducted 1 fire and 1 tornado drill. Program administration will ensure that four fire drills and one tornado drill will be conducted and documented annually.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">08/15/2022</td> <td style="text-align: center;">08/15/2022</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	08/15/2022	08/15/2022
Suggested Completion Date:	Actual Completion Date:				
08/15/2022	08/15/2022				

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>AH - Three References</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">09/15/2022</td> <td style="text-align: center;">09/06/2022</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	09/15/2022	09/06/2022
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09/15/2022	09/06/2022				

37. Do child records contain all required information? 67:42:16:13 Note: child records are to be retained for 6 months after the care of the child ceases.

<p>Corrections To Be Made:</p> <p>HD - Emergency Contact JK - Emergency Contact RS - Emergency Permission BV - Emergency Permission</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <p>Suggested Completion Date: 08/15/2022</p> <p>Actual Completion Date: 08/15/2022</p> <p>Status: Corrected</p>
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I. Written Procedures

42. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication and reunification with families; continuity of operations, children with disabilities and children with chronic medical conditions? 67:42:14:16

<p>Corrections To Be Made:</p> <p>The written emergency preparedness plan must be updated to include current contact information for administrative staff.</p> <p>The written emergency preparedness and response plan must contain current information.</p> <p>Correction: The written emergency prepared and response plan was updated to include current contact information for administrative staff.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <p>Suggested Completion Date: 08/15/2022</p> <p>Actual Completion Date: 08/15/2022</p> <p>Status: Corrected</p>
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Erika Sunde
 Provider Signature

08/04/2022
 Date

Stacie Ugofsky
 Inspector Signature

08/04/2022
 Date