

Program Inspection Compliance Plan

Provider's Name: **Boys & Girls Club of Yankton**

City: **Yankton**

Provider Number: **018043032**

Inspector: **Deb Bigge**

Date of Inspection: **09/04/2024**

Time of Inspection: **7:00 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Staff-Child Ratio and Supervision of Children

1. Is the staff to child ratio maintained at all times, including during indoor and outdoor play? 67:42:17:21
 Note : Ratio is 1 staff to every 5 children age birth up to 3 years; 1 staff to every 10 children ages 3 and 4 years; and 1 staff to every 15 children 5 years and over.

<p>Corrections To Be Made:</p> <p>A provider was alone on the playground with 25 children for approximately 10 minutes at the end of the program day while the other provider stayed inside to wait for a child to arrive.</p> <p>The proper staff to child ratio of 1 staff for every 15 children must be maintained at all times.</p> <p>The program modified their practices to assure that the correct staff-child ratio is maintained at all times.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">09/04/2024</td> <td style="text-align: center;">09/05/2024</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	09/04/2024	09/05/2024
Suggested Completion Date:	Actual Completion Date:				
09/04/2024	09/05/2024				

6. For school age care programs - Are children supervised at all times, including during outdoor play, by seeing or hearing, with a provider close enough to intervene? 67:42:17:20

<p>Corrections To Be Made:</p> <p>A provider was supervising children using outdoor play equipment while other children were waiting at the end of the sidewalk for a bus to arrive.</p> <p>A provider must be close enough to all children to intervene when needed.</p> <p>The program modified their supervision plan to assure that providers are close enough to children to intervene when needed.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">09/04/2024</td> <td style="text-align: center;">09/05/2024</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	09/04/2024	09/05/2024
Suggested Completion Date:	Actual Completion Date:				
09/04/2024	09/05/2024				

**Posting Information/ Emergency Preparedness/ Record Keeping/ Provider
C. Qualifications**

34. Does the provider have documentation showing two fire evacuation drills, two shelter-in-place drills, and two lockdown drills conducted in the past calendar year? 67:42:17:43

Corrections To Be Made:	Agency Action:	
One lockdown drill was completed within the past year.	Compliance Plan	
Two fire, two shelter-in-place and two lockdown drills must be completed yearly. An additional lockdown drill will be completed within the next month.	Suggested Completion Date:	Actual Completion Date:
Verification of the completed lockdown drill was sent to OLA.	10/04/2024	10/15/2024
	Status: Corrected	

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:	Agency Action:	
WA - Central Registry Check, Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check, Out Of State, C A/N Report Statement LS - Central Registry Check, Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check, C A/N Report Statement, Orientation Complete, CPR, Training	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	09/11/2024	10/25/2024
	Status: Corrected	

42. Have providers and assistants completed orientation training within 90 days after the date of employment and before caring for children unsupervised? 67:42:17:17

Corrections To Be Made:	Agency Action:	
A provider who was caring for children alone did not have completed orientation training.	Compliance Plan	
All orientation training topics must be complete before staff have unsupervised contact with children.	Suggested Completion Date:	Actual Completion Date:
The program modified their staffing schedule to assure that any staff working unsupervised with children have completed orientation training.	09/04/2024	09/05/2024
	Status: Corrected	

E. Written Procedures

51. Are all providers and provider assistants knowledgeable on the emergency preparedness and response plan and procedure at the time employment begins? 67:42:17:43

<p>Corrections To Be Made:</p> <p>Providers working at the time of inspection did not have knowledge of emergency preparedness plan procedures.</p> <p>All providers must be trained on the procedures when employment begins. Training will be conducted with all staff within two weeks.</p> <p>Verification was received that a staff meeting was completed to assure understanding of the emergency preparedness plan.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>09/18/2024</td> <td>09/22/2024</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	09/18/2024	09/22/2024
Suggested Completion Date:	Actual Completion Date:				
09/18/2024	09/22/2024				

Ellie Kajer

 Provider Signature

11/05/2024

 Date

Deb Bigge

 Inspector Signature

11/05/2024

 Date