

# Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Cozy Corner Daycare LLC**

City: **Valley Springs**

Provider Number: **018042984**

Inspector: **Brooke Flemmer**

Date of Inspection: **01/31/2023**

Time of Inspection: **10:06 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## A. Program Activities, Schedule and Environment

2. Are activity plans developed and implemented that offer a variety of activities to meet the needs of various age groups? 67:42:10:10

Corrections To Be Made:

**A current activity plan was not present at the time of the inspection.**

**Correction: A current activity plan was developed and implemented.**

Agency Action:

### Compliance Plan

Suggested  
Completion  
Date:

**02/03/2023**

Actual  
Completion  
Date:

**02/07/2023**

Status: **Corrected**

## B. Program Practices

13. Do discipline methods prohibit use of: humiliating & frightening punishment i.e. withholding or forcing food; use of substances i.e. soap, hot pepper sauce, pepper; hitting, pinching, biting, shaking, spanking, etc.; peer administered discipline; restriction of movement; use of verbal abuse, threats, derogatory remarks? 67:42:10:11

Corrections To Be Made:	Agency Action:	
<b>On occasion, staff utilize a highchair for disciplinary purposes.</b>	<b>Compliance Plan</b>	
<b>Correction: Highchairs will no longer be used for discipline measures.</b>	Suggested Completion Date:	Actual Completion Date:
	<b>01/31/2023</b>	<b>01/31/2023</b>
	Status: <b>Corrected Immediately</b>	

**G. Record Keeping, Posting Information, Fire/tornado Drills**

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:	
<b>JH - Three References, Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR</b>	<b>Compliance Plan</b>	
	Suggested Completion Date:	Actual Completion Date:
	<b>02/21/2023</b>	<b>02/27/2023</b>
	Status: <b>Corrected</b>	

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:	Agency Action:	
<b>RB - Immunization Records IC - Immunization Records JD - Immunization Records MD - Immunization Records CF - Immunization Records DH - Immunization Records HH - Immunization Records EK - Immunization Records JR - Immunization Records JS - Information Sheet</b>	<b>Compliance Plan</b>	
	Suggested Completion Date:	Actual Completion Date:
	<b>02/21/2023</b>	<b>02/07/2023</b>
	Status: <b>Corrected</b>	

## I. Written Procedures

45. Does the program provide a written Staff Training Plan? 67:42:10:06

Corrections To Be Made:	Agency Action:	
<b>The program did not have a written staff training plan for the department to view at the time of the inspection.</b>	<b>Compliance Plan</b>	
<b>Correction: The program created a written staff training plan for the department to view.</b>	Suggested Completion Date:	Actual Completion Date:
	<b>02/23/2023</b>	<b>02/06/2023</b>
	Status: <b>Corrected</b>	

## J. Written Program Policies

47. Policies related to termination of care requirements? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>A policy relating to termination of care must be in the written program policies.</b>	<b>Compliance Plan</b>	
<b>Correction: A policy relating to termination of care was added in the written program policies.</b>	Suggested Completion Date:	Actual Completion Date:
	<b>02/23/2023</b>	<b>02/06/2023</b>
	Status: <b>Corrected</b>	

66. Policies related to requirement for reporting changes or circumstances, within 24 hours, which may affect ability to comply with licensing rules i.e. new program location, building renovations or remodeling, suspected in-house child abuse or neglect, ownership change, employee felony convictions or new director? 67:42:10:10

Corrections To Be Made:

**A policy related to requirement for reporting change of circumstances must be in the written program polices.**

**Correction: A policy relating to the requirement for reporting change of circumstances was added in the written program polices.**

Agency Action:

**Compliance Plan**

Suggested  
Completion  
Date:

Actual  
Completion  
Date:

**02/23/2023**

**02/06/2023**

Status: **Corrected**

**Sara Kiefer**

Provider Signature

**01/31/2023**

Date

**Brooke Flemmer**

Inspector Signature

**01/31/2023**

Date