

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Baltic Y-Club**

City: **Baltic**

Provider Number: **018042979**

Inspector: **Chandra VanHout**

Date of Inspection: **09/29/2022**

Time of Inspection: **4:49 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule, Equipment and Supplies

2. Are activity plans in writing and posted in the facility? 67:42:14:15

Corrections To Be Made:

Activity plans were in writing but not posted in the facility.

Activity plans must be posted in the facility.

Correction: activity plans are posted in the facility.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/13/2022

Actual
Completion
Date:

11/21/2022

Status: **Corrected**

6. Does the schedule appear to be appropriate to the interests of school children? 67:42:14:15

Corrections To Be Made:

The schedule was not available at the time of the inspection.

The schedule must appear to be appropriate to the interests of school children.

Correction: an appropriate schedule was submitted.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/13/2022

Actual
Completion
Date:

11/21/2022

Status: **Corrected**

B. Program Practices

14. Does the program obtain written parental consent to administer medication that contains specific dates the medication is to be administered (view info. to verify)? 67:42:14:24

Corrections To Be Made:	Agency Action:	
The program did not have written parental consent to administer medication for two children in care.	Compliance Plan	
The program must obtain written parental consent to administer medications.	Suggested Completion Date:	Actual Completion Date:
Correction: the program obtained written parental consent to administer the medications.	10/06/2022	10/11/2022
	Status: Corrected	

E. Nutrition, Snack and Meal Planning

26. If the center prepares meals, are weekly menus posted? 67:42:14:21

Corrections To Be Made:	Agency Action:	
A weekly menu was available but not posted.	Compliance Plan	
A weekly menu must be posted.	Suggested Completion Date:	Actual Completion Date:
Correction: the menu is posted.	10/13/2022	11/21/2022
	Status: Corrected	

G. Record Keeping, Posting Information, Fire/Tornado Drills

31. Is the program Certificate of License posted in a visible location? 26-6-13

Corrections To Be Made:	Agency Action:	
The Certificate of License was available but was not posted in a visible location.	Compliance Plan	
The Certificate of License must be posted in a visible location.	Suggested Completion Date:	Actual Completion Date:
Correction: the Certificate of License is posted in a visible location.	10/13/2022	11/21/2022
	Status: Corrected	

32. Does the facility have posted in a visible location a copy of the facility's latest Program and Facility Safety inspection? And if on a CAP, does facility have a copy of the plan available upon request?
67:42:16:17

Corrections To Be Made:	Agency Action:	
The latest Program and Facility Safety Inspections were available but were not posted.	Compliance Plan	
The latest Program and Facility Safety Inspection must be posted in a visible location.	Suggested Completion Date:	Actual Completion Date:
Correction: the latest inspections are posted in a visible location.	10/13/2022	11/21/2022
	Status: Corrected	

37. Do child records contain all required information? 67:42:16:13 Note: child records are to be retained for 6 months after the care of the child ceases.

Corrections To Be Made:	Agency Action:		
HB - Emergency Permission	Compliance Plan		
EC - Emergency Permission	Suggested Completion Date:	Actual Completion Date:	
HD - Emergency Contact, Emergency Permission			
JD - Emergency Permission	10/29/2022	11/21/2022	
OG - Emergency Permission			
CM - Emergency Permission	Status: Corrected		
EM - Emergency Contact, Emergency Permission			
WW - Emergency Contact, Emergency Permission			

Miscellaneous Rule Violations

67:42:11:02.01 - Space requirements -- Before and after school care.

Corrections To Be Made:

There was no space for children to store their personal belongings.

The center must provide space for children to store their personal belongings.

Correction: the children have baskets available to store their personal belongings.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/13/2022

Actual
Completion
Date:

11/21/2022

Status: **Corrected**

Caitlyn Dikoff

Provider Signature

09/29/2022

Date

Chandra VanHout

Inspector Signature

09/29/2022

Date