

Program Inspection Compliance Plan

Provider's Name: **The Sandlot Daycare**

City: **Dell Rapids**

Provider Number: **018042971**

Inspector: **Chandra VanHout**

Date of Inspection: **02/14/2023**

Time of Inspection: **8:14 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule and Environment

8. Does the program have a written daily schedule? 67:42:10:10

Corrections To Be Made:

There was not a daily schedule at the time of the inspection.

The program must have a written daily schedule.

Correction: the program submitted a daily schedule.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

02/21/2023

Actual
Completion
Date:

02/22/2023

Status: **Corrected**

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>HB - Sex Offender Registry Check, Criminal Record Check AH - Timely Orientation HJ - Three References TJ - Training HJ - Three References, Sex Offender Registry Check, Criminal Record Check MK - Three References, Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR, Training SL - Timely Orientation, Training AL - Criminal Record Check EM - Training MM - Criminal Record Check CP - Training JP - Timely Orientation AP - CPR, Training HS - Timely Orientation JS - Timely Orientation CW - Sex Offender Registry Check, Criminal Record Check</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="1"> <thead> <tr> <th>Suggested Completion Date:</th> <th>Actual Completion Date:</th> </tr> </thead> <tbody> <tr> <td>03/14/2023</td> <td>04/13/2023</td> </tr> </tbody> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	03/14/2023	04/13/2023
Suggested Completion Date:	Actual Completion Date:				
03/14/2023	04/13/2023				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <p>KG - Immunization Records HH - Emergency Permission</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="1"> <thead> <tr> <th>Suggested Completion Date:</th> <th>Actual Completion Date:</th> </tr> </thead> <tbody> <tr> <td>03/14/2023</td> <td>03/15/2023</td> </tr> </tbody> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	03/14/2023	03/15/2023
Suggested Completion Date:	Actual Completion Date:				
03/14/2023	03/15/2023				

I. Written Procedures

44. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; accommodation of infants & toddlers; children with disabilities & children with chronic medical conditions? 67:42:10:10

Corrections To Be Made:

Several staff were not aware of the program's emergency preparedness and response plan including fire evacuation and tornado procedures.

The program must have a written emergency preparedness and response plan in place.

Correction: the program reviewed the emergency preparedness and response plan with all staff and conducted an evacuation drill.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

Actual
Completion
Date:

02/28/2023

02/17/2023

Status: **Corrected**

Elly Miles

Provider Signature

02/14/2023

Date

Chandra VanHout

Inspector Signature

02/14/2023

Date