

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **EmBe Harrisburg Horizon OST** City: **Sioux Falls**

Provider Number: **018042825**

Inspector: **Chandra VanHout** Date of Inspection: **11/08/2022**

Time of Inspection: **4:00 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule, Equipment and Supplies

2. Are activity plans in writing and posted in the facility? 67:42:14:15

Corrections To Be Made:

Activity plans were not posted.

Activity plans must be in writing and posted in the facility.

Correction: the program posted activity plans.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

11/15/2022

Actual
Completion
Date:

12/29/2022

Status: **Corrected**

B. Program Practices

14. Does the program obtain written parental consent to administer medication that contains specific dates the medication is to be administered (view info. to verify)? 67:42:14:24

Corrections To Be Made:

There was not written parental consent to administer medication for several children in care.

The program must obtain written parental consent to administer medications.

Correction: the program obtained written parental consent to administer medications.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

11/11/2022

Actual
Completion
Date:

12/28/2022

Status: **Corrected**

G. Record Keeping, Posting Information, Fire/Tornado Drills

32. Does the facility have posted in a visible location a copy of the facility's latest Program and Facility Safety inspection? And if on a CAP, does facility have a copy of the plan available upon request?
67:42:16:17

Corrections To Be Made:	Agency Action:	
The latest Program and Facility Safety inspections were not posted at the facility.	Compliance Plan	
The latest Program and Facility Safety inspection must be posted in a visible location.	Suggested Completion Date:	Actual Completion Date:
Correction: the inspections were posted at the facility.	11/15/2022	12/29/2022
	Status: Corrected	

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:14:28

Corrections To Be Made:	Agency Action:	
There was no documentation of drills for 2021.	Compliance Plan	
The program must have documentation of 4 fire drills and 1 tornado drill conducted in the last year.	Suggested Completion Date:	Actual Completion Date:
Correction: the program submitted a written plan to ensure required drills are completed.	12/08/2022	12/08/2022
	Status: Corrected	

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

Corrections To Be Made:

FW - Sex Offender Registry Check, Criminal Record Check
TW - Sex Offender Registry Check, Criminal Record Check
WW - Sex Offender Registry Check, Criminal Record Check

Agency Action:

Compliance Plan

Suggested
Completion
Date:

12/08/2022

Actual
Completion
Date:

11/23/2022

Status: **Corrected**

37. Do child records contain all required information? 67:42:16:13 Note: child records are to be retained for 6 months after the care of the child ceases.

Corrections To Be Made:

BF - Emergency Permission
HG - Emergency Permission
AM - Emergency Permission

Agency Action:

Compliance Plan

Suggested
Completion
Date:

12/08/2022

Actual
Completion
Date:

12/28/2022

Status: **Corrected**

J. Written Program Policies

57. Is there written policies related to prevention and response to an emergency due to a food or allergic reaction? 67:42:14:16

Corrections To Be Made:

There was not a written plan for prevention and response to an emergency due to food or allergic reaction.

There must be an allergy response plan that includes symptoms to watch for and steps to take in the event of an allergic reaction communicated to all staff.

Correction: the program submitted the written plans and communicated to all staff.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

11/15/2022

Actual
Completion
Date:

12/29/2022

Status: **Corrected**

Miscellaneous Rule Violations

67:42:10:24 - Storage for personal items.

Corrections To Be Made:

There was not a space for children to store their personal belongings.

There must be a place for children to store their personal belongings.

Corrected immediately: the program will use laundry baskets for children to store their personal belongings.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

11/08/2022

Actual
Completion
Date:

11/08/2022

Status: **Corrected Immediately**

Derrick Spader

Provider Signature

11/08/2022

Date

Chandra VanHout

Inspector Signature

11/08/2022

Date