

Program Inspection Compliance Plan

Provider's Name: **Lil' Hands Lil' Feet**

City: **Sioux Falls**

Provider Number: **018042824**

Inspector: **Brooke Flemmer**

Date of Inspection: **10/24/2023**

Time of Inspection: **8:25 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Staff-Child Ratio and Supervision of Children

4. Are individual room capacities maintained, which was determined during the floor plan review? In spaces where there are more than 20 children, can the providers identify which children each provider is responsible to supervise? 67:42:17:19 Note: When room capacity does not align with the ratio requirements, a maximum of three additional children may be included in the room capacity as long as the ratios are maintained.

Corrections To Be Made:

At the time of the inspection, individual room capacity was not maintained in the 2-3-year-old classroom and in the 3-4-year-old classroom.

Correction: Individual room capacity was corrected at the time of the inspection. All providers are aware of individual room capacities and will ensure they are maintained.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/24/2023

Actual
Completion
Date:

10/24/2023

Status: **Corrected Immediately**

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider

C. Qualifications

32. Does the provider have a weekly menu posted, which includes meals and snacks to be served each week? 67:42:17:30

Corrections To Be Made:

At the time of the inspection, the program did not have a weekly menu posted.

Correction: The provider posted a weekly menu, which includes meals and snacks to be served each week.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/31/2023

Actual
Completion
Date:

10/30/2023

Status: **Corrected**

35. Does each child ' s record contain all required information? 67:42:17:42

Corrections To Be Made:

**BA - Emergency Permission, Immunization Records
JA - Emergency Contact, Immunization Records
SA - Emergency Permission
AB - Emergency Permission
GB - Emergency Contact
RB - Immunization Records
AF - Immunization Records
HJ - Immunization Records
AK - Immunization Records
EK - Immunization Records
NK - Emergency Contact, Immunization Records
YK - Emergency Permission
AM - Immunization Records
JR - Immunization Records
RR - Enrollment Date, Immunization Records**

Agency Action:

Compliance Plan

Suggested
Completion
Date:

11/14/2023

Actual
Completion
Date:

11/07/2023

Status: **Corrected**

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:

**MA - C A/N Report Statement, CPR, Training
AA - C A/N Report Statement, CPR, Training
BA - C A/N Report Statement
BB - C A/N Report Statement
DC - C A/N Report Statement
MD - CPR
MF - C A/N Report Statement
SG - C A/N Report Statement
KG - C A/N Report Statement, CPR
NM - Training
NS - C A/N Report Statement
ET - C A/N Report Statement, CPR, Training**

Agency Action:

Compliance Plan

Suggested
Completion
Date:

11/14/2023

Actual
Completion
Date:

12/12/2023

Status: **Corrected**

D. Transportation

46. If transporting children, is written permission from each child ' s parent obtained? 67:42:17:45

Corrections To Be Made:	Agency Action:	
The program did not have written permission from each child's parent to authorize transportation.	Compliance Plan	
Correction: The program obtained written permission from each child's parent to authorize transportation.	Suggested Completion Date:	Actual Completion Date:
	10/31/2023	10/31/2023
	Status: Corrected	

E. Written Procedures

50. Is there a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; and accommodation of infants & toddlers, children with disabilities and children with chronic medical conditions? 67:42:17:43

Corrections To Be Made:	Agency Action:	
At the time of the inspection, the written emergency preparedness and response plan did not include lock-down procedures.	Compliance Plan	
Correction: The program developed a written emergency preparedness and response plan which covers all areas that are required to be included.	Suggested Completion Date:	Actual Completion Date:
	10/31/2023	11/03/2023
	Status: Corrected	

51. Are all providers and provider assistants knowledgeable on the emergency preparedness and response plan and procedure at the time employment begins? 67:42:17:43

Corrections To Be Made:

Not all providers and provider assistants were knowledgeable on the emergency preparedness and response plan at the time of the inspection.

Correction: All providers and provider assistants are knowledgeable on the emergency preparedness and response plan.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/31/2023

Actual
Completion
Date:

11/03/2023

Status: **Corrected**

Brenda White

Provider Signature

10/24/2023

Date

Brooke Flemmer

Inspector Signature

10/24/2023

Date