

Program Inspection Compliance Plan

Provider's Name: **Karen 4 Kids**

City: **Yankton**

Provider Number: **018042674**

Inspector: **Deb Bigge**

Date of Inspection: **02/07/2024**

Time of Inspection: **9:31 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

B. Provider Practices

15. Is written consent obtained from each child ' s parent before administering all prescription and non-prescription medication? Does the consent include the child ' s name, name of medication and the dates, times, and dosage of the medication to be administered? 67:42:17:27

Corrections To Be Made:	Agency Action:	
Several consent forms were observed that did not include start and end dates for medications to be administered.	Compliance Plan	
Parental consent must include a start and end date for the medication to be administered.	Suggested Completion Date:	Actual Completion Date:
The requirements for medication administration were reviewed with the director and a copy of the current medication consent form was provided to the program.	02/07/2024	02/07/2024
	Status: Corrected	

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider

C. Qualifications

33. If a child in care has a known food allergy, does the provider have a written plan which includes instructions regarding food allergens, steps to be taken to avoid the food, and a detailed treatment plan to be implemented if the child has an allergic reaction? 67:42:17:29

Corrections To Be Made:	Agency Action:	
An allergy plan was not on file for a child in care with a known food allergy.	Compliance Plan	
A written plan must be completed for all known food allergies.	Suggested Completion Date:	Actual Completion Date:
An allergy plan was completed.	02/14/2024	02/16/2024
	Status: Corrected	

35. Does each child ' s record contain all required information? 67:42:17:42

Corrections To Be Made:	Agency Action:	
EB - Immunization Records	Compliance Plan	
HB - Immunization Records	Suggested Completion Date:	Actual Completion Date:
PB - Immunization Records	02/21/2024	03/07/2024
CC - Immunization Records	Status: Corrected	
MC - Immunization Records		
BF - Enrollment Date, Information Sheet, Emergency Permission		
KH - Immunization Records		
BM - Immunization Records		
CR - Emergency Permission, Immunization Records		
YS - Immunization Records		
AW - Immunization Records		

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:	Agency Action:	
IJ - Training	Compliance Plan	
KK - Orientation Complete, CPR, Training	Suggested Completion Date:	Actual Completion Date:
KK - Training	02/21/2024	02/27/2024
AL - CPR, Training	Status: Corrected	
EL - Orientation Complete, Training		
BV - Orientation Complete, CPR, Training		

42. Have providers and assistants completed orientation training within 90 days after the date of employment and before caring for children unsupervised? 67:42:17:17

Corrections To Be Made:	Agency Action:	
Providers have not completed orientation training within 90 days of beginning employment and before caring for children unsupervised.	Compliance Plan	
Orientation training must be completed within 90 days after the date of employment and before caring for children unsupervised.	Suggested Completion Date:	Actual Completion Date:
Remaining orientation topics needed were completed.	02/21/2024	02/27/2024
	Status: Corrected	

E. Written Procedures

51. Are all providers and provider assistants knowledgeable on the emergency preparedness and response plan and procedure at the time employment begins? 67:42:17:43

Corrections To Be Made:	Agency Action:	
All providers and assistants have not been trained on the program's emergency preparedness and response plan.	Compliance Plan	
All providers and assistants are to be trained on the plan at the start of their employment. All current employees at the program must receive training on the plan.	Suggested Completion Date:	Actual Completion Date:
Training on the emergency preparedness plan was completed with current staff. New staff will receive training on the plan when hired.	02/21/2024	02/15/2024
	Status: Corrected	

Shayla Hjelm

 Provider Signature

02/07/2024

 Date

Deb Bigge

 Inspector Signature

02/07/2024

 Date