

# Program Inspection Compliance Plan

Provider's Name: **Good Shepherd Early  
Childhood**

City: **Sioux Falls**

Provider Number: **018042612**

Inspector: **Chandra VanHout**

Date of Inspection: **05/04/2023**

Time of Inspection: **10:48 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## B. Program Practices

17. When administering medications, does the staff document dose, time and date medication is administered and sign off on that administration? 67:42:10:15

Corrections To Be Made:	Agency Action:
<b>The medication forms that the program was using did not have a place to document the dosage administered.</b>	<b>Compliance Plan</b>
<b>Staff must document dose, time and date medication is administered. Review requirement with all staff.</b>	Suggested Completion Date:
<b>Correction: the program replaced the form and reviewed with all staff.</b>	<b>05/18/2023</b>
	Actual Completion Date:
	<b>05/05/2023</b>
	Status: <b>Corrected</b>

## G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:
<b>PC - Criminal Record Check</b>	<b>Compliance Plan</b>
<b>SD - Criminal Record Check</b>	Suggested Completion Date:
<b>EO - Criminal Record Check</b>	<b>06/04/2023</b>
<b>JP - CPR</b>	Actual Completion Date:
<b>PS - Criminal Record Check</b>	<b>06/21/2023</b>
	Status: <b>Corrected</b>

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:  <b>BH - Immunization Records</b> <b>DV - Immunization Records</b> <b>SV - Immunization Records</b> <b>BW - Immunization Records</b>	Agency Action:  <b>Compliance Plan</b>  Suggested Completion Date: <b>05/25/2023</b>  Status: <b>Corrected</b>	Actual Completion Date:  <b>05/05/2023</b>
---	---	--

### J. Written Program Policies

57. Policies related to requirement for prevention and response to emergencies due to food and allergic reactions? 67:42:10:10

Corrections To Be Made:  <b>Some of the children in care with allergies did not have a written plan.</b>  <b>Children in care with allergies must have a written plan which includes the symptoms to watch for and steps to take in the event of an allergic reaction.</b>  <b>Correction: the program obtained written plans for all children with allergies.</b>	Agency Action:  <b>Compliance Plan</b>  Suggested Completion Date: <b>05/18/2023</b>  Status: <b>Corrected</b>	Actual Completion Date:  <b>05/11/2023</b>
--	---	--

Kylie Green  
Provider Signature

05/04/2023  
Date

Chandra VanHout  
Inspector Signature

05/04/2023  
Date