Program Inspection
Compliance Plan

Provider's Name:	**Discovery Learning Center**	City:	**Sioux Falls**	Provider Number:	**018042494**
Inspector:	**Brooke Flemmer**	Date of Inspection:	**08/22/2023**	Time of Inspection:	**9:37 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Staff-Child Ratio and Supervision of Children

4. Are individual room capacities maintained, which was determined during the floor plan review? In spaces where there are more than 20 children, can the providers identify which children each provider is responsible to supervise? 67:42:17:19 Note: When room capacity does not align with the ratio requirements, a maximum of three additional children may be included in the room capacity as long as the ratios are maintained.

Corrections To Be Made:	Agency Action:	
In the school age classroom, there were 25 children in a classroom that has an approved capacity of 19 children. **Correction: The program is aware of each individual room capacity and has a schedule for the school agers to ensure room capacity is met.**	**Compliance Plan** Suggested Completion Date: **08/22/2023** Status: **Corrected**	Actual Completion Date: **08/23/2023**

B. Provider Practices

15. Is written consent obtained from each child ' s parent before administering all prescription and non-prescription medication? Does the consent include the child ' s name, name of medication and the dates, times, and dosage of the medication to be administered? 67:42:17:27

Corrections To Be Made:	Agency Action:	
Written consent obtained from the child's parents did not include the dates that the medications would be administered. **The program has obtained written consent from all parents whose child (ren) take medication at the program that includes dates that the medication is to be administered.**	**Compliance Plan**	
	Suggested Completion Date:	Actual Completion Date:
	08/22/2023	**09/12/2023**
	Status: **Corrected**	

17. Is the medication documentation maintained for six months? 67:42:17:27

Corrections To Be Made:	Agency Action:	
A provider indicated that medication documentation was not maintained for six months. **Correction: The program reviewed with all providers that medication documentation needs to be maintained for six months.**	**Compliance Plan**	
	Suggested Completion Date:	Actual Completion Date:
	08/22/2023	**08/22/2023**
	Status: **Corrected Immediately**	

19. Are medications returned to the parent when no longer needed or the medication has expired? 67:42:17:27

Corrections To Be Made:	Agency Action:	
At the time of the inspection, there were medications that were not returned to the parent when the medication was no longer needed. **Correction: All medication that were no longer need or expired were discarded or returned to parents.**	**Compliance Plan**	
	Suggested Completion Date:	Actual Completion Date:
	08/22/2023	**09/12/2023**
	Status: **Corrected**	

C. Posting Information/ Emergency Preparedness/ Record Keeping/ Provider Qualifications

33. If a child in care has a known food allergy, does the provider have a written plan which includes instructions regarding food allergens, steps to be taken to avoid the food, and a detailed treatment plan to be implemented if the child has an allergic reaction? 67:42:17:29

Corrections To Be Made:	Agency Action:	
There was a child in care in the Pre-K 1 room and in the Pre-K 2 room with a known food allergy and the provider did not have a written plan that included steps to be taken to avoid the food, and a detailed treatment plan to be implemented if the child has an allergic reaction. **Correction: A written plan which includes instructions regarding food allergens, steps to be taken to avoid the food, and a detailed treatment plan to be implemented if the child has an allergic reaction was developed for all children in care with a known food allergy.**	**Compliance Plan** Suggested Completion Date: **08/29/2023** Status: **Corrected**	Actual Completion Date: **09/12/2023**

35. Does each child ' s record contain all required information? 67:42:17:42

Corrections To Be Made:	Agency Action:	
JB - Immunization Records **LC - Immunization Records** **GD - Enrollment Date** **KD - Immunization Records** **RD - Enrollment Date, Immunization Records** **BF - Immunization Records** **CH - Enrollment Date** **EH - Immunization Records** **IH - Immunization Records** **GK - Immunization Records** **KK - Enrollment Date** **KK - Enrollment Date** **DR - Enrollment Date, Immunization Records** **MS - Immunization Records** **LW - Enrollment Date, Emergency Permission, Immunization Records** **PW - Enrollment Date, Immunization Records**	**Compliance Plan** Suggested Completion Date: **09/12/2023** Status: **Corrected**	Actual Completion Date: **09/21/2023**

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:

TB - Training
CB - Out Of State
MB - Training
JC - Level II Complete
SH - Training
SH - Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check, Training
CH - Level II Complete
AL - CPR
MM - Level II Complete
MO - Level II Complete
AP - Training
SR - Training
AS - Level II Complete
CT - Training
BT - Out Of State
RW - CPR, Training

Agency Action:

Compliance Plan

Suggested Completion Date: **09/12/2023**

Actual Completion Date: **09/18/2023**

Status: **Corrected**

D. Transportation

46. If transporting children, is written permission from each child ' s parent obtained? 67:42:17:45

Corrections To Be Made:

At the time of the inspection, the program did not have written permission from each child's parent.

Correction: The program has obtained written permission for transportation for each child's parent.

Agency Action:

Compliance Plan

Suggested Completion Date: **08/22/2023**

Actual Completion Date: **09/06/2023**

Status: **Corrected**

E. Written Procedures

51. Are all providers and provider assistants knowledgeable on the emergency preparedness and response plan and procedure at the time employment begins? 67:42:17:43

Corrections To Be Made:	Agency Action:
All providers and provider assistants were not knowledgeable on the emergency preparedness and response plan and procedure at the time employment began. **Correction: The program updated their emergency preparedness and response plan, and it was reviewed with all providers.**	**Compliance Plan** Suggested Completion Date: **08/22/2023** Actual Completion Date: **08/30/2023** Status: **Corrected**

Mele Mafi	**08/22/2023**	**Brooke Flemmer**	**08/22/2023**
Provider Signature	Date	Inspector Signature	Date