

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **B & G Club Fred Assam
Elementary ASE**

City: **Sioux Falls**

Provider Number: **018042409**

Inspector: **Brooke Flemmer**

Date of Inspection: **03/13/2023**

Time of Inspection: **4:30 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule, Equipment and Supplies

2. Are activity plans in writing and posted in the facility? 67:42:14:15

<p>Corrections To Be Made:</p> <p>Upon arrival to the inspection, the activity plan was not posted and available for review.</p> <p>Activity plans must be in writing and posted in the facility.</p> <p>Correction: Activity plans were posted in the facility.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="padding-right: 20px;">Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td style="padding-right: 20px;">04/10/2023</td> <td>03/29/2023</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	04/10/2023	03/29/2023
Suggested Completion Date:	Actual Completion Date:				
04/10/2023	03/29/2023				

B. Program Practices

14. Does the program obtain written parental consent to administer medication that contains specific dates the medication is to be administered (view info. to verify)? 67:42:14:24

<p>Corrections To Be Made:</p> <p>The written parental consent to administer medications must contain specific dates the medication is to be administered. A new parental consent must be obtained every time parents bring medication and/or every 30 days.</p> <p>Written parental consent to administer medication must contain specific dates the medication is to be administered.</p> <p>Correction: Written parental consent to administer medication contains specific dates the medication is to be administered.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="padding-right: 20px;">Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td style="padding-right: 20px;">04/10/2023</td> <td>03/29/2023</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	04/10/2023	03/29/2023
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15. Is parental written consent for medication administration and staff documentation of administering the medication kept for six months (view info. to verify)? 67:42:14:24

Corrections To Be Made:	Agency Action:	
There was not parental written consent for medication administration and staff documentation of administering the medication kept for six months.	Compliance Plan	
Written parental consent for medication administration and staff documentation of administering medication must be kept for six months.	Suggested Completion Date:	Actual Completion Date:
Correction: Written parental consent for medication administration and staff documentation of administering medication is kept for six months.	04/10/2023	03/29/2023
	Status: Corrected	

C. Staff-Child Ratio

20. Is the ratio of 1 staff to every 15 school-age children maintained at all times (only exception is transportation to and from school)? 67:42:14:17

Corrections To Be Made:	Agency Action:	
The staff-child ratio was not always maintained.	Compliance Plan	
The ratio of 1 staff to every 15 school age children needs to be maintained at all times.	Suggested Completion Date:	Actual Completion Date:
Correction: A plan was implemented to ensure the staff-child ratio is always maintained.	03/13/2023	03/13/2023
	Status: Corrected Immediately	

G. Record Keeping, Posting Information, Fire/Tornado Drills

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year? 67:42:14:28

Corrections To Be Made:	Agency Action:	
The program did not have documentation for 4 fire drills conducted in 2022.	Compliance Plan	
The program must conduct and document 4 fire drills and 1 tornado drill annually.	Suggested Completion Date:	Actual Completion Date:
Correction: The program will ensure 4 fire drills and 1 tornado drill are conducted and documented annually.	04/10/2023	03/28/2023
	Status: Corrected	

37. Do child records contain all required information? 67:42:16:13 Note: child records are to be retained for 6 months after the care of the child ceases.

Corrections To Be Made:	Agency Action:	
AV - Emergency Contact	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	03/31/2023	03/28/2023
	Status: Corrected	

K. Building Plans

61. Do rooms utilized for care correspond with the most recent capacity review and floor plan review on file with DSS? 67:42:14:26

Corrections To Be Made:	Agency Action:	
The rooms utilized for care did not correspond with the most recent capacity review and floor plan review on file.	Compliance Plan	
Correction: The rooms utilized for care correspond with the most recent capacity review and floor plan review on file.	Suggested Completion Date:	Actual Completion Date:
	04/10/2023	03/28/2023
	Status: Corrected	

Kylie Hexum

Provider Signature

03/14/2023

Date

Brooke Flemmer

Inspector Signature

03/14/2023

Date