Program Inspection
Compliance Plan

Provider's Name:	**St. Katherine Drexel School**	City:	**Sioux Falls**	Provider Number:	**018042355**
Inspector:	**Rita Trager**	Date of Inspection:	**11/02/2023**	Time of Inspection:	**2:17 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

C. Posting Information/ Emergency Preparedness/ Record Keeping/ Provider Qualifications

35. Does each child ' s record contain all required information? 67:42:17:42

Corrections To Be Made:

AA - Enrollment Date
EA - Enrollment Date
JA - Enrollment Date
EB - Enrollment Date
EB - Enrollment Date
AC - Enrollment Date
CC - Enrollment Date
GC - Enrollment Date
CD - Enrollment Date
TD - Enrollment Date
NF - Enrollment Date
HH - Enrollment Date
RH - Enrollment Date
HK - Enrollment Date
OK - Enrollment Date
CM - Enrollment Date
AS - Enrollment Date
CT - Enrollment Date
ST - Enrollment Date
LW - Enrollment Date

Agency Action:

Compliance Plan

Suggested Completion Date:	Actual Completion Date:
11/16/2023	**11/06/2023**

Status: **Corrected**

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:	Agency Action:	
LA - Sex Offender Registry Check, FBI Check, NCIC Check, CPR, Training **SC - Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check** **JD - Training** **AF - Central Registry Check, Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check, Out Of State, C A/N Report Statement** **RG - Level II Complete, Training** **ML - Out Of State** **AM - Orientation Complete, CPR, Training**	**Compliance Plan**	
	Suggested Completion Date: **11/17/2023**	Actual Completion Date: **12/05/2023**
	Status: **Corrected**	

42. Have providers and assistants completed orientation training within 90 days after the date of employment and before caring for children unsupervised? 67:42:17:17

Corrections To Be Made:	Agency Action:	
One staff needs documentation of completion of Level I orientation. ***Correction: The orientation training certificates have been provided to the Office of Licensing and Accreditation.**	**Compliance Plan**	
	Suggested Completion Date: **11/16/2023**	Actual Completion Date: **11/30/2023**
	Status: **Corrected**	

E. Written Procedures

50. Is there a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; and accommodation of infants & toddlers, children with disabilities and children with chronic medical conditions? 67:42:17:43

Corrections To Be Made:	Agency Action:	
Emergency preparedenss plan to be updated and documentation submitted to Office of Licensing and Accreditation. ***Correction: the updated emergency preparedness plan received.**	**Compliance Plan**	
	Suggested Completion Date: **11/16/2023**	Actual Completion Date: **11/06/2023**
	Status: **Corrected**	

Amanda Friedline	11/03/2023	Rita Trager	11/03/2023
Provider Signature	Date	Inspector Signature	Date