

Program Inspection Compliance Plan

Provider's Name: **St. Katherine Drexel School**

City: **Sioux Falls**

Provider Number: **018042355**

Inspector: **Rita Trager**

Date of Inspection: **12/14/2022**

Time of Inspection: **2:37 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:

RG - Criminal Record Check
SJ - Sex Offender Registry Check, Criminal Record Check

Agency Action:

Compliance Plan

Suggested
Completion
Date:

12/30/2022

Actual
Completion
Date:

01/17/2023

Status: **Corrected**

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:

**AC - Enrollment Date, Information Sheet, Emergency Contact, Emergency
Permission, Immunization Records**

Agency Action:

Compliance Plan

Suggested
Completion
Date:

12/30/2022

Actual
Completion
Date:

12/15/2022

Status: **Corrected**

Jennifer Sandman

Provider Signature

12/15/2022

Date

Rita Trager

Inspector Signature

12/15/2022

Date