

Program Inspection Compliance Plan

Provider's Name: **SWST Head Start Center West** City: **Agency Village** Provider Number: **017508141**
 Inspector: **Julie Hermansen** Date of Inspection: **11/03/2022** Time of Inspection: **12:36 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made: EB - Timely Orientation, CPR PE - Timely Orientation JH - Training LL - CPR, Training KN - Central Registry Check DO - Timely Orientation LR - CPR KR - Training LS - Training TW - CPR, Training	Agency Action: Compliance Plan <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">12/09/2022</td> <td style="text-align: center;">01/03/2022</td> </tr> </table> Status: Corrected	Suggested Completion Date:	Actual Completion Date:	12/09/2022	01/03/2022
Suggested Completion Date:	Actual Completion Date:				
12/09/2022	01/03/2022				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made: AL - Emergency Permission, Immunization Records	Agency Action: Compliance Plan <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">12/09/2022</td> <td style="text-align: center;">01/03/2022</td> </tr> </table> Status: Corrected	Suggested Completion Date:	Actual Completion Date:	12/09/2022	01/03/2022
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AmgelMarx

Provider Signature

11/03/2022

Date

Julie Hermansen

Inspector Signature

11/03/2022

Date