

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **M & M Day Care LLC**

City: **Belle Fourche**

Provider Number: **016598350**

Inspector: **Andrea Neff**

Date of Inspection: **08/03/2022**

Time of Inspection: **12:30 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule and Environment

2. Are activity plans developed and implemented that offer a variety of activities to meet the needs of various age groups? 67:42:10:10

<p>Corrections To Be Made:</p> <p>Program did not have an activity plan posted to show activities implemented offer a variety of activities to meet the needs of various age groups.</p> <p>Program needs to post an activity plan that shows activities implemented offer a variety of activities to meet the needs of various age groups.</p> <p>Correction: Program posted an activity plan.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td>08/22/2022</td> <td>08/17/2022</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	08/22/2022	08/17/2022
Suggested Completion Date:	Actual Completion Date:				
08/22/2022	08/17/2022				

8. Does the program have a written daily schedule? 67:42:10:10

<p>Corrections To Be Made:</p> <p>Program did not have a written daily schedule posted.</p> <p>Program needs to post a written daily schedule.</p> <p>Correction: Program submitted a written daily schedule.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td>08/22/2022</td> <td>08/17/2022</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	08/22/2022	08/17/2022
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08/22/2022	08/17/2022				

G. Record Keeping, Posting Information, Fire/tornado Drills

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:	Agency Action:	
CV - Immunization Records	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	08/22/2022	08/10/2022
	Status: Corrected	

J. Written Program Policies

47. Policies related to termination of care requirements? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy related to termination of care requirements.	Compliance Plan	
Program needs to write a policy relating to termination of care requirements.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to termination.	08/22/2022	08/17/2022
	Status: Corrected	

49. Policies related to ability or inability to make refunds or credits? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to ability or inability to make refunds or credits.	Compliance Plan	
Program needs to write a policy relating to ability or inability to make refunds or credits.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to refunds and credits.	08/22/2022	08/17/2022
	Status: Corrected	

51. Policies related to requirement for separation of ill children and notification of parents if child is ill at the program? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to requirement for separation of ill children and notification of parents if child is ill at the program.	Compliance Plan	
Program needs to write a policy relating to requirement for separation of ill children and notification of parents if child is ill at the program.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to separation of children if ill.	08/22/2022	08/17/2022
	Status: Corrected	

52. Policies related to requirement for reporting contagious diseases to the Department of Health? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to requirement for reporting contagious diseases to the Department of Health.	Compliance Plan	
Program needs to write a policy relating to requirement for reporting contagious diseases to the Department of Health.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to reporting to DOH.	08/22/2022	08/17/2022
	Status: Corrected	

53. Policies related to requirement for storage and administration of medication, including having written parent consent and documentation procedures? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program needs to add to their medication policy, including the requirement for storage, parent consent and documentation procedures.	Compliance Plan	
Program needs to update their medication policy.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating storage and administration of medicine.	08/22/2022	08/17/2022
	Status: Corrected	

54. Policies related to requirement for nutritional foods served? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program needs to add to their nutritional policy including that nutritional foods are served.	Compliance Plan	
Program needs to update their nutritional policy.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to the nutritional foods served.	08/22/2022	08/17/2022
	Status: Corrected	

56. Policies related to requirement for center's position on meals, snacks, or formula brought from home? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program needs to add to their policy regarding meals from home to include formula brought from home.	Compliance Plan	
Program needs to update their food from home policy.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to food brought from home.	08/22/2022	08/17/2022
	Status: Corrected	

58. Policies related to requirement for feeding of infants? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to requirement for feeding of infants.	Compliance Plan	
Program needs to write a policy relating to requirement for feeding of infants.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to requirement for feeding of infants.	08/22/2022	08/17/2022
	Status: Corrected	

60. Policies related to requirement for whether or not transportation is provided? If provided, does the policy include use of child passenger restraint systems for children in care, following current laws and each vehicle will only carry the number of children allowed by vehicle passenger capacity determined by number of safety belts installed in the vehicle? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to transportation.	Compliance Plan	
Program needs to write a policy relating to transportation.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to transportation.	08/22/2022	08/17/2022
	Status: Corrected	

65. Policies related to requirement for preventing suspected in-house child abuse or neglect incidents from reoccurring while awaiting investigation outcome and evaluate the continued employability of any staff member involved in a CA/N allegation or incident? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to the requirement for preventing suspected in-house child abuse or neglect incidents from reoccurring while awaiting investigation outcome and evaluate the continued employability of any staff member involved in a CA/N allegation or incident.	Compliance Plan	
Program needs to write a policy relating to CA/N prevention.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to C A/N prevention.	08/22/2022	08/29/2022
	Status: Corrected	

66. Policies related to requirement for reporting changes or circumstances, within 24 hours, which may affect ability to comply with licensing rules i.e. new program location, building renovations or remodeling, suspected in-house child abuse or neglect, ownership change, employee felony convictions or new director? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to the requirement for reporting changes or circumstance, within 24 hours, which may affect ability to comply with licensing rules.	Compliance Plan	
Program needs to write a policy relating to the requirement for reporting changes or circumstance, within 24 hours, which may affect ability to comply with licensing rules.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to reporting changes within 24 hours to the licensing office.	08/22/2022	08/29/2022
	Status: Corrected	

67. Policies related to requirements for each child care worker to be at least 18 years of age and supervised by director/program planner; and secondary child care workers must be at least 14 years of age and work under the direct and constant supervision of an adult? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to the requirement of child care employee age.	Compliance Plan	
Program needs to write a policy relating to the requirement of child care employee age.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to the requirement of child care employee age.	08/22/2022	08/29/2022
	Status: Corrected	

68. Policies related to requirement for describing that the person who plans center programming has specific education and experience? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to the center programmer specific education and experience.	Compliance Plan	
Program needs to write a policy relating to the center programmer specific education and experience.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to the center programmer specific education and experience.	08/22/2022	08/17/2022
	Status: Corrected	

69. Policy related to requiring volunteers used to fill staff member positions, to meet the requirements for the position they are filling? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to volunteer requirements.	Compliance Plan	
Program needs to write a policy relating to volunteer requirements.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to volunteer requirements.	08/22/2022	08/17/2022
	Status: Corrected	

70. Policies related to requirement that no staff member or volunteer will have a substantiated report of child abuse or neglect? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to the requirement that no staff member or volunteer will have a substantiated report of child abuse or neglect.	Compliance Plan	
Program needs to write a policy relating to the requirement that no staff member or volunteer will have a substantiated report of child abuse or neglect.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted policy relating to no staff member or volunteer will have a report of child abuse or neglect.	08/22/2022	08/17/2022
	Status: Corrected	

71. Policies related to requirement that no staff member will have a conviction of a felony within the past five years, a sex offense, a crime of violence, or a crime against children? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to the requirement that no staff member will have a conviction of a felony within the past five years, a sex offense, a crime of violence, or a crime against children.	Compliance Plan	
Program needs to write a policy relating to the requirement that no staff member will have a conviction of a felony within the past five years, a sex offense, a crime of violence, or a crime against children.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted a policy relating to the requirement that no staff member will have a conviction of a felony, etc.	08/22/2022	08/17/2022
	Status: Corrected	

72. Policies related to requirement that no staff member's name will be located on the Sex Offender Registry? 67:42:10:10

Corrections To Be Made:	Agency Action:	
Program did not have a policy relating to the requirement that no staff member's name will be located on the Sex Offender Registry.	Compliance Plan	
Program needs to write a policy relating to the requirement that no staff member's name will be located on the Sex Offender Registry.	Suggested Completion Date:	Actual Completion Date:
Correction: Program submitted a policy relating to the requirement that no staff member's name will be located on the Sex Offender Registry.	08/22/2022	08/29/2022
	Status: Corrected	

Mischelle Reede

Provider Signature

09/13/2022

Date

Andrea Neff

Inspector Signature

09/13/2022

Date