

# Family Day Care New Location Monitoring Checklist Compliance Plan

Provider's Name: **Holly Spencer**

City: **Faith**

Provider Number: **016597821**

Inspector: **Andrea Neff**

Date of Inspection: **08/09/2023**

Time of Inspection: **10:30 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## B. Record Keeping/Emergency Preparedness

7. Is there a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; and accommodation of infants & toddlers, children with disabilities and children with chronic medical conditions? 67:42:17:43

### Corrections To Be Made:

**Provider did not have a written emergency preparedness and response plan for new location that covers all areas in 67:42:17:43.**

**Provider will need to submit a written emergency preparedness and response plan for new location that covers all areas in 67:42:17:43.**

**Correction: Provider submitted a written emergency preparedness and response plan for new location that covers all areas in 67:42:17:43.**

### Agency Action:

#### Compliance Plan

Suggested  
Completion  
Date:

**08/25/2023**

Status: **Corrected**

Actual  
Completion  
Date:

**08/14/2023**

## C. Health & Safety Features of the Home - Indoor Environmental Observations

8. Is the department ' s website and phone number (displayed on the registration certificate) prominently displayed in the provider ' s home? 67:42:17:04

|                                                                                                                               |                            |                         |
|-------------------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------|
| Corrections To Be Made:                                                                                                       | Agency Action:             |                         |
| <b>Provider did not have the department's website and phone number (displayed on the registration certificate) displayed.</b> | <b>Compliance Plan</b>     |                         |
| <b>Provider will need to display the department's website and phone number located on the registration certificate.</b>       | Suggested Completion Date: | Actual Completion Date: |
| <b>Correction: Provider displayed the Registration Certificate.</b>                                                           | <b>08/25/2023</b>          | <b>08/15/2023</b>       |
|                                                                                                                               | Status: <b>Corrected</b>   |                         |

12. Is there a weekly menu posted or available for parents to view, which includes meals and snacks to be served that week? 67:42:17:30

|                                                                                                                                       |                            |                         |
|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------|
| Corrections To Be Made:                                                                                                               | Agency Action:             |                         |
| <b>Provider did not have a weekly menu posted or available for parents to view.</b>                                                   | <b>Compliance Plan</b>     |                         |
| <b>Provider will need to post a weekly menu available for parents to view, which include meals and snacks to be served that week.</b> | Suggested Completion Date: | Actual Completion Date: |
| <b>Provider posted a weekly menu available for parents to view, which include meals and snacks to be served that week.</b>            | <b>08/25/2023</b>          | <b>08/15/2023</b>       |
|                                                                                                                                       | Status: <b>Corrected</b>   |                         |

17. If a fuel burning appliance is present in the home, is there a carbon monoxide detector installed according to the manufacturer ' s directions? 67:42:17:37

|                                                                    |                            |                         |
|--------------------------------------------------------------------|----------------------------|-------------------------|
| Corrections To Be Made:                                            | Agency Action:             |                         |
| <b>Provider did not have a carbon monoxide detector installed.</b> | <b>Compliance Plan</b>     |                         |
| <b>Provider will need to install a carbon monoxide detector.</b>   | Suggested Completion Date: | Actual Completion Date: |
| <b>Correction: Provider installed a carbon monoxide detector.</b>  | <b>08/25/2023</b>          | <b>08/15/2023</b>       |
|                                                                    | Status: <b>Corrected</b>   |                         |

36. Are all unused electrical wall sockets covered with outlet plug covers, tamper-resistant covers or made inaccessible to children? 67:42:17:39

|                                                                                                                                                            |                            |                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------|
| Corrections To Be Made:                                                                                                                                    | Agency Action:             |                         |
| <b>Provider did not have all unused electrical wall sockets covered with outlet plug covers, tamper-resistant covers or made inaccessible to children.</b> | <b>Compliance Plan</b>     |                         |
| <b>Provider will need to cover all unused electrical wall sockets with outlet plug covers, tamper-resistant covers or make inaccessible to children.</b>   | Suggested Completion Date: | Actual Completion Date: |
| <b>Correction: Provider covered all unused electrical wall sockets with outlet plug covers.</b>                                                            | <b>08/25/2023</b>          | <b>08/25/2023</b>       |
|                                                                                                                                                            | Status: <b>Corrected</b>   |                         |

40. Are all open-sided floor and wall openings, and platforms inside & outside the home which are more than 30 " inches above ground level, guarded by a barrier that is at least 36 tall and no more than 5 " between openings? 67:42:17:38

|                                                                                           |                            |                         |
|-------------------------------------------------------------------------------------------|----------------------------|-------------------------|
| Corrections To Be Made:                                                                   | Agency Action:             |                         |
| <b>There was no railing on the stairs on the side of the house that the children use.</b> | <b>Compliance Plan</b>     |                         |
| <b>Provider will need to install railing on the side of the stairs.</b>                   | Suggested Completion Date: | Actual Completion Date: |
| <b>Correction: Provider installed railing with no more than 5" between openings.</b>      | <b>08/25/2023</b>          | <b>08/25/2023</b>       |
|                                                                                           | Status: <b>Corrected</b>   |                         |

## Miscellaneous Rule Violations

67:42:17:38 - Hazardous conditions

|                                                                                                                                                                                                                                                                                                                                                      |                            |                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------|
| Corrections To Be Made:                                                                                                                                                                                                                                                                                                                              | Agency Action:             |                         |
| <b>The kitchen island top was not secure to the cabinets. The front door and back door did not have any steps for children to enter/exit.</b>                                                                                                                                                                                                        | <b>Compliance Plan</b>     |                         |
| <b>Provider will need to secure the kitchen island top to the cabinets.</b>                                                                                                                                                                                                                                                                          | Suggested Completion Date: | Actual Completion Date: |
| <b>Provider will need to install stairs with railing at the front and back door.</b>                                                                                                                                                                                                                                                                 | <b>08/25/2023</b>          | <b>08/25/2023</b>       |
| <b>Correction: Provider secured the kitchen island top to the cabinets. Provider installed stairs at the back door leading to playground; provider has decided not to use the front door for now because a deck is being installed. There is a side door. leading outdoors that has stairs; two doors are available for parents/children to use.</b> | Status: <b>Corrected</b>   |                         |

**Holly Spencer**  
\_\_\_\_\_  
Provider Signature

**08/10/2023**  
\_\_\_\_\_  
Date

**Andrea Neff**  
\_\_\_\_\_  
Inspector Signature

**08/10/2023**  
\_\_\_\_\_  
Date