

# Program Inspection Compliance Plan

Provider's Name: **Lower Brule Day Care**

City: **Lower Brule**

Provider Number: **015508413**

Inspector: **Sarah Deakins**

Date of Inspection: **10/18/2022**

Time of Inspection: **12:41 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information and Fire & Tornado Drills

39. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?  
67:42:10:18

<p>Corrections To Be Made:</p> <p><b>No documentation of 4 fire drills and 1 tornado drill completed last year was not available upon inspection.</b></p> <p><b>4 fire drills and 1 tornado drill need to be conducted and documented yearly.</b></p> <p><b>Verification was not available at the time of inspection, but verification of 4 fire drills and 1 tornado drills was received.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="0"> <tr> <td style="text-align: right;">Suggested Completion Date:</td> <td style="text-align: right;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: right;"><b>11/15/2022</b></td> <td style="text-align: right;"><b>12/12/2022</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>11/15/2022</b>	<b>12/12/2022</b>
Suggested Completion Date:	Actual Completion Date:				
<b>11/15/2022</b>	<b>12/12/2022</b>				

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p><b>KB - Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR</b></p> <p><b>MB - Timely Orientation, Training</b></p> <p><b>CF - Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR, Training</b></p> <p><b>AH - Timely Orientation, CPR, Training</b></p> <p><b>LH - Criminal Record Check, Timely Orientation, CPR, Training</b></p> <p><b>DL - Timely Orientation, CPR, Training</b></p> <p><b>HT - Timely Orientation, Training</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="0"> <tr> <td style="text-align: right;">Suggested Completion Date:</td> <td style="text-align: right;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: right;"><b>11/15/2022</b></td> <td style="text-align: right;"><b>12/20/2022</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>11/15/2022</b>	<b>12/20/2022</b>
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<b>11/15/2022</b>	<b>12/20/2022</b>				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <p> <b>JB - Emergency Permission</b>  <b>KB - Emergency Permission</b>  <b>RB - Emergency Permission, Immunization Records</b>  <b>ND - Emergency Permission, Immunization Records</b>  <b>CE - Emergency Permission, Immunization Records</b>  <b>RF - Emergency Permission</b>  <b>RF - Emergency Permission, Immunization Records</b>  <b>AH - Emergency Permission, Immunization Records</b>  <b>AH - Emergency Permission</b>  <b>GH - Emergency Permission, Immunization Records</b>  <b>IH - Emergency Permission</b>  <b>JL - Immunization Records</b>  <b>KL - Immunization Records</b>  <b>AM - Immunization Records</b>  <b>AM - Emergency Permission, Immunization Records</b>  <b>CS - Emergency Permission</b>  <b>AT - Emergency Permission</b>  <b>CT - Emergency Permission</b>  <b>JT - Emergency Permission</b>  <b>JT - Emergency Permission</b>  <b>KW - Emergency Permission</b> </p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="1"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td><b>11/15/2022</b></td> <td><b>12/12/2022</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>11/15/2022</b>	<b>12/12/2022</b>
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**I. Written Procedures**

44. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; accommodation of infants & toddlers; children with disabilities & children with chronic medical conditions? 67:42:10:10

<p>Corrections To Be Made:</p> <p><b>There was no emergency preparedness and response plan.</b></p> <p><b>An emergency preparedness and response plan is needed.</b></p> <p><b>An emergency preparedness and response plan policy was received and verified.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="1"> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td><b>11/15/2022</b></td> <td><b>12/12/2022</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>11/15/2022</b>	<b>12/12/2022</b>
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**J. Written Program Policies**

53. Policies related to requirement for storage and administration of medication, including having written parent consent and documentation procedures? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>There is no written policy for medication administration.</b>	<b>Compliance Plan</b>	
<b>A policy for medication administration needs to be written.</b>	Suggested Completion Date:	Actual Completion Date:
<b>A policy for medication administration was completed and verified.</b>	<b>11/15/2022</b>	<b>12/12/2022</b>
	Status: <b>Corrected</b>	

57. Policies related to requirement for prevention and response to emergencies due to food and allergic reactions? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>There was no written policy for prevention of food allergies.</b>	<b>Compliance Plan</b>	
<b>There will be a written policy for prevention of food allergies.</b>	Suggested Completion Date:	Actual Completion Date:
<b>A policy was written for prevention of food allergies and verified.</b>	<b>11/15/2022</b>	<b>12/12/2022</b>
	Status: <b>Corrected</b>	

58. Policies related to requirement for feeding of infants? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>There was no written policy for feeding infants available upon inspection.</b>	<b>Compliance Plan</b>	
<b>A policy will be written for feeding infants.</b>	Suggested Completion Date:	Actual Completion Date:
<b>A written policy for feeding infants was written and verified.</b>	<b>11/15/2022</b>	<b>12/21/2022</b>
	Status: <b>Corrected</b>	

59. Policies related to requirement for prevention of shaken baby syndrome and abusive head trauma? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>There was no written policy regarding shaken baby/head trauma upon inspection,</b>	<b>Compliance Plan</b>	
<b>A policy will be written regarding shaken baby/head trauma.</b>	Suggested Completion Date:	Actual Completion Date:
<b>A policy was written regarding shaken baby/head trauma and was verified.</b>	<b>11/15/2022</b>	<b>12/12/2022</b>
	Status: <b>Corrected</b>	

61. Policies related to an emergency preparedness and response plan? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>There was no written policy for an emergency evacuation.</b>	<b>Compliance Plan</b>	
<b>A policy needs to be written for an emergency evacuation</b>	Suggested Completion Date:	Actual Completion Date:
<b>A policy regarding emergency evacuation was written and verified.</b>	<b>11/15/2022</b>	<b>12/12/2022</b>
	Status: <b>Corrected</b>	

62. Policies related to requirement for handling and storage of hazardous material and the disposal of bio contaminants? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>No written policy regarding hazardous material and bio contaminants was available upon inspection.</b>	<b>Compliance Plan</b>	
<b>A policy needs to be written regarding hazardous material and bio contaminants.</b>	Suggested Completion Date:	Actual Completion Date:
<b>A policy was written regarding hazardous material and bio contaminants and verified.</b>	<b>11/15/2022</b>	<b>12/12/2022</b>
	Status: <b>Corrected</b>	

66. Policies related to requirement for reporting changes or circumstances, within 24 hours, which may affect ability to comply with licensing rules i.e. new program location, building renovations or remodeling, suspected in-house child abuse or neglect, ownership change, employee felony convictions or new director? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>There was no policy available for reporting any changes of circumstance available upon inspection,</b>	<b>Compliance Plan</b>	
<b>A policy for change of circumstance will be written.</b>	Suggested Completion Date:	Actual Completion Date:
<b>A policy was written for reporting change of circumstance and verified.</b>	<b>11/15/2022</b>	<b>12/12/2022</b>
	Status: <b>Corrected</b>	

67. Policies related to requirements for each child care worker to be at least 18 years of age and supervised by director/program planner; and secondary child care workers must be at least 14 years of age and work under the direct and constant supervision of an adult? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>There was no written policy available regarding employee age available upon inspection.</b>	<b>Compliance Plan</b>	
<b>There will be a written policy regarding employee age.</b>	Suggested Completion Date:	Actual Completion Date:
<b>A policy was written regarding employee age and was verified.</b>	<b>11/15/2022</b>	<b>12/12/2022</b>
	Status: <b>Corrected</b>	

68. Policies related to requirement for describing that the person who plans center programming has specific education and experience? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>There was no written policy available regarding center programmer available upon inspection,</b>	<b>Compliance Plan</b>	
<b>A policy needs to be written regarding the center's programmer.</b>	Suggested Completion Date:	Actual Completion Date:
<b>A policy was written regarding the centers programmer and verified.</b>	<b>11/15/2022</b>	<b>12/12/2022</b>
	Status: <b>Corrected</b>	

69. Policy related to requiring volunteers used to fill staff member positions, to meet the requirements for the position they are filling? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>There was no written policy regarding volunteer requirements available upon inspection.</b>	<b>Compliance Plan</b>	
<b>A policy needs to be written regarding volunteer requirements.</b>	Suggested Completion Date:	Actual Completion Date:
<b>A policy was written regarding volunteer requirements and verified.</b>	<b>11/15/2022</b>	<b>12/12/2022</b>
	Status: <b>Corrected</b>	

70. Policies related to requirement that no staff member or volunteer will have a substantiated report of child abuse or neglect? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>There was no written policy available regarding that no staff or volunteer will have a substantiated report of child abuse or neglect available upon inspection.</b>	<b>Compliance Plan</b>	
<b>A policy will be written stating that no staff or volunteer will have a substantiated report of child abuse or neglect.</b>	Suggested Completion Date:	Actual Completion Date:
<b>A policy was written regarding no staff or volunteer will have a substantiated report of child abuse or neglect and verified.</b>	<b>11/15/2022</b>	<b>12/12/2022</b>
	Status: <b>Corrected</b>	

71. Policies related to requirement that no staff member will have a conviction of a felony within the past five years, a sex offense, a crime of violence, or a crime against children? 67:42:10:10

Corrections To Be Made:	Agency Action:	
<b>No written policy was available stating that no staff member will have a felony conviction within the past 5 years, a sex offence, a crime of violence, or a crime against children available upon inspection.</b>	<b>Compliance Plan</b>	
<b>A policy needs to be written stating that no staff member will have a felony conviction within the past 5 years, a sex offence, a crime of violence, or a crime against children.</b>	Suggested Completion Date:	Actual Completion Date:
<b>A policy was written stating that no staff member will have a felony conviction within the past 5 years, a sex offence, a crime of violence, or a crime against children was verified.</b>	<b>11/15/2022</b>	<b>12/12/2022</b>
	Status: <b>Corrected</b>	

72. Policies related to requirement that no staff member's name will be located on the Sex Offender Registry? 67:42:10:10

Corrections To Be Made:

**There was no written policy available stating that no staff member's name will be located on the Sex Offender Registry.**

**A policy needs to be written stating that no staff members name will be located on the Sex Offender Registry.**

**A policy was written stating that no staff members name will be located on the Sex Offender Registry and was verified.**

Agency Action:

**Compliance Plan**

Suggested  
Completion  
Date:

**11/15/2022**

Status: **Corrected**

Actual  
Completion  
Date:

**12/12/2022**

**Raromna Johnson**

Provider Signature

**10/18/2022**

Date

**Sarah Deakins**

Inspector Signature

**10/18/2022**

Date