

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Oahe YMCA**

City: **Pierre**

Provider Number: **015500848**

Inspector: **Ambuer Jaacks**

Date of Inspection: **09/20/2022**

Time of Inspection: **2:16 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule, Equipment and Supplies

2. Are activity plans in writing and posted in the facility? 67:42:14:15

Corrections To Be Made:

Activity plans were not written or posted at time of inspection.

Correction: Verification received that activity plans are written and posted in facility.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/18/2022

Actual
Completion
Date:

09/28/2022

Status: **Corrected**

5. Do the activities appear to encourage children to work with others, encourage & support academic success, enhance children's awareness of their community and other cultures? 67:42:14:15

Corrections To Be Made:

Activity plan wasn't written at time of inspection.

Correction: Verification received that activity plans are written and do contain a variety of activities that encourage children to work with others, encourage and support academic success, enhance children's awareness of their community and other cultures.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/18/2022

Actual
Completion
Date:

09/28/2022

Status: **Corrected**

E. Nutrition, Snack and Meal Planning

26. If the center prepares meals, are weekly menus posted? 67:42:14:21

Corrections To Be Made:	Agency Action:	
Center prepares snack and at the time of inspection, snack menu was not posted.	Compliance Plan	
Correction: Verification received that snack menu is posted.	Suggested Completion Date:	Actual Completion Date:
	10/18/2022	09/28/2022
	Status: Corrected	

G. Record Keeping, Posting Information, Fire/Tornado Drills

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:	
ML - Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, C A/N Report Statement	Compliance Plan	
MM - Timely Orientation	Suggested Completion Date:	Actual Completion Date:
LM - Training	10/18/2022	09/28/2022
KS - Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check	Status: Corrected	
BU - Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation, Training		
EW - Three References		

37. Do child records contain all required information? 67:42:16:13 Note: child records are to be retained for 6 months after the care of the child ceases.

Corrections To Be Made:	Agency Action:	
VM - Emergency Contact	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	10/18/2022	09/28/2022
	Status: Corrected	

J. Written Program Policies

45. Is there written policies related to requirements for enrollment? 67:42:14:16

Corrections To Be Made:	Agency Action:
Policy not included in program handbook.	Compliance Plan
Correction: Verification received that policy added to handbook.	Suggested Completion Date: 10/18/2022
	Actual Completion Date: 09/29/2022
	Status: Corrected

51. Is there written policies related to notification to a parent when a significant change happens with center services or policies? 67:42:14:16

Corrections To Be Made:	Agency Action:
Policy not included in program handbook.	Compliance Plan
Correction: Verification received that policy added to handbook.	Suggested Completion Date: 10/18/2022
	Actual Completion Date: 09/29/2022
	Status: Corrected

55. Is there written policies related to confidentiality of records and information relating to children in care and their families? 67:42:14:16

Corrections To Be Made:	Agency Action:
Policy not included in program handbook.	Compliance Plan
Correction: Verification received that policy added to handbook.	Suggested Completion Date: 10/18/2022
	Actual Completion Date: 09/29/2022
	Status: Corrected

57. Is there written policies related to prevention and response to an emergency due to a food or allergic reaction? 67:42:14:16

Corrections To Be Made:	Agency Action:	
Policy not included in program handbook.	Compliance Plan	
Correction: Verification received that policy added to handbook.	Suggested Completion Date:	Actual Completion Date:
	10/18/2022	09/29/2022
	Status: Corrected	

59. Is there written polices related to proof that immunization levels of all children are current? 67:42:14:16

Corrections To Be Made:	Agency Action:	
Policy not included in program handbook.	Compliance Plan	
Correction: Verification received that policy added to handbook.	Suggested Completion Date:	Actual Completion Date:
	10/18/2022	09/29/2022
	Status: Corrected	

Lisa Maunu

Provider Signature

09/20/2022

Date

Ambuer Jaacks

Inspector Signature

09/20/2022

Date