

Program Inspection Compliance Plan

Provider's Name: **Little Learners LLC**

City: **Mitchell**

Provider Number: **014512609**

Inspector: **Deb Bigge**

Date of Inspection: **11/13/2024**

Time of Inspection: **8:08 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

B. Provider Practices

15. Is written consent obtained from each child ' s parent before administering all prescription and non-prescription medication? Does the consent include the child ' s name, name of medication and the dates, times, and dosage of the medication to be administered? 67:42:17:27

Corrections To Be Made:	Agency Action:	
Medication consent forms were observed without completed dates.	Compliance Plan	
The consent forms must include start and end dates for medication administration.	Suggested Completion Date:	Actual Completion Date:
The regulation requirements were reviewed with the director to assure understanding.	11/13/2024	11/13/2024
	Status: Corrected	

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider

C. Qualifications

32. Does the provider have a weekly menu posted, which includes meals and snacks to be served each week? 67:42:17:30

Corrections To Be Made:	Agency Action:	
A menu was not posted at the time of inspection.	Compliance Plan	
A weekly menu which includes snacks and meals must be posted/provided to families.	Suggested Completion Date:	Actual Completion Date:
The menu was posted.	11/13/2024	11/13/2024
	Status: Corrected	

35. Does each child ' s record contain all required information? 67:42:17:42

Corrections To Be Made:	Agency Action:	
MC - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission	Compliance Plan	
AF - Emergency Contact, Immunization Records	Suggested Completion Date:	Actual Completion Date:
LK - Emergency Contact	11/20/2024	12/06/2024
	Status: Corrected	

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:	Agency Action:	
MB - Out Of State	Compliance Plan	
AB - Orientation Complete, Training	Suggested Completion Date:	Actual Completion Date:
HH - C A/N Report Statement	11/20/2024	12/12/2024
	Status: Corrected	

42. Have providers and assistants completed orientation training within 90 days after the date of employment and before caring for children unsupervised? 67:42:17:17

Corrections To Be Made:

A provider did not have verification of completed orientation training within 90 days of hire on file; a provider was caring for children unsupervised and did not have verification of completed orientation training.

Providers must complete orientation training within 90 days of hire and before caring for children unsupervised.

Orientation training requirements were reviewed with the director to assure understanding.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

Actual
Completion
Date:

11/13/2024

11/13/2024

Status: **Corrected**

Kayla Lux

Provider Signature

12/20/2024

Date

Deb Bigge

Inspector Signature

12/20/2024

Date