

Program Inspection Compliance Plan

Provider's Name: **Sacred Heart School Daycare**

City: **Yankton**

Provider Number: **014512607**

Inspector: **Deb Bigge**

Date of Inspection: **08/24/2023**

Time of Inspection: **2:30 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider C. Qualifications

35. Does each child 's record contain all required information? 67:42:17:42

| | | | | | |
|---|--|----------------------------|-------------------------|-------------------|-------------------|
| <p>Corrections To Be Made:</p> <ul style="list-style-type: none"> AA - Immunization Records CA - Immunization Records RB - Emergency Permission, Immunization Records BB - Emergency Permission, Immunization Records BB - Emergency Permission, Immunization Records AB - Immunization Records RB - Emergency Permission, Immunization Records GC - Emergency Contact, Emergency Permission, Immunization Records TC - Emergency Permission, Immunization Records RD - Emergency Permission, Immunization Records AF - Emergency Permission, Immunization Records LF - Emergency Contact, Emergency Permission, Immunization Records PF - Emergency Permission, Immunization Records OF - Emergency Permission, Immunization Records HH - Immunization Records RH - Emergency Permission, Immunization Records KH - Emergency Permission, Immunization Records TJ - Enrollment Date, Immunization Records RK - Emergency Permission, Immunization Records CK - Emergency Permission, Immunization Records CL - Emergency Permission, Immunization Records BM - Emergency Permission, Immunization Records CM - Emergency Permission, Immunization Records LP - Emergency Permission, Immunization Records JP - Emergency Permission, Immunization Records HS - Emergency Permission, Immunization Records BS - Immunization Records VW - Emergency Permission, Immunization Records DW - Emergency Permission, Immunization Records EW - Emergency Permission, Immunization Records EW - Emergency Permission, Immunization Records | <p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">09/07/2023</td> <td style="text-align: center;">09/29/2023</td> </tr> </table> <p>Status: Corrected</p> | Suggested Completion Date: | Actual Completion Date: | 09/07/2023 | 09/29/2023 |
| Suggested Completion Date: | Actual Completion Date: | | | | |
| 09/07/2023 | 09/29/2023 | | | | |

39. Do employee records contain all required information? 67:42:17:15

| | | |
|---|----------------------------|-------------------------|
| Corrections To Be Made: | Agency Action: | |
| BB - Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check | Compliance Plan | |
| KF - Address & Phone Number, Central Registry Check, Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check, C A/N Report Statement | Suggested Completion Date: | Actual Completion Date: |
| EK - Address & Phone Number, C A/N Report Statement | 09/07/2023 | 10/13/2023 |
| KL - Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check | Status: Corrected | |
| BM - C A/N Report Statement | | |

44. Are provider assistants who are less than 18 years old under the direct supervision of a provider, program director or individual responsible for planning and implementing the program? 67:42:17:11

| | | |
|---|----------------------------|-------------------------|
| Corrections To Be Made: | Agency Action: | |
| A provider assistant was left alone with children without direct supervision by a staff over the age of 18 years old. | Compliance Plan | |
| Provider assistants under age 18 must be provided direct supervision at all times. | Suggested Completion Date: | Actual Completion Date: |
| The regulation was reviewed with the Provider to assure understanding of the requirement; Provider will assure compliance is maintained going forward. | 09/07/2023 | 09/07/2023 |
| | Status: Corrected | |

Brooke Madson

 Provider Signature

08/24/2023

 Date

Deb Bigge

 Inspector Signature

08/24/2023

 Date