

Program Inspection Compliance Plan

Provider's Name: **Trojan Learning Center**

City: **Parkston**

Provider Number: **014512570**

Inspector: **Deb Bigge**

Date of Inspection: **06/27/2023**

Time of Inspection: **8:05 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

B. Program Practices

18. Does the facility obtain written parental consent to administer medications that includes specific dates the medication is to be administered (view info. to verify) ? 67:42:10:15

<p>Corrections To Be Made:</p> <p>The medication administration date(s) was not always documented on the medication consent forms.</p> <p>The specific dates that medication is to be administered must be documented on the parental consent form.</p> <p>The Provider will assure that this information is always included on the consent form going forward.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">06/27/2023</td> <td style="text-align: center;">06/27/2023</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	06/27/2023	06/27/2023
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06/27/2023	06/27/2023				

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>AB - Three References, Timely Orientation, Training</p> <p>KB - Three References, Central Registry Check, C A/N Report Statement</p> <p>AF - CPR</p> <p>DK - Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR, Training</p> <p>DL - CPR</p> <p>IM - Three References, Timely Orientation, CPR</p> <p>CW - Three References, Timely Orientation, CPR, Training</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">07/11/2023</td> <td style="text-align: center;">08/23/2023</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	07/11/2023	08/23/2023
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41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:	Agency Action:
KB - Immunization Records DB - Immunization Records GG - Immunization Records MH - Immunization Records LH - Immunization Records HH - Immunization Records RH - Immunization Records BK - Immunization Records AL - Immunization Records NR - Immunization Records AR - Emergency Permission, Immunization Records CR - Immunization Records JR - Immunization Records	Compliance Plan Suggested Completion Date: 07/11/2023 Actual Completion Date: 08/02/2023 Status: Corrected

Rhena Weiss

Provider Signature

06/27/2023

Date

Deb Bigge

Inspector Signature

06/27/2023

Date