

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **The Crayon Box I**

City: **Salem**

Provider Number: **014511966**

Inspector: **Deb Bigge**

Date of Inspection: **08/17/2022**

Time of Inspection: **10:00 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

E. Nutrition and Meal Planning

33. Is a weekly menu posted that records actual food served? 67:42:10:13

Corrections To Be Made:

The menu posted did not reflect the food actually being served on the date of inspection.

Updates to the menu need to be posted.

Provider will assure that updates to the menu are posted going forward.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

08/17/2022

Actual
Completion
Date:

08/17/2022

Status: **Corrected**

G. Record Keeping, Posting Information, Fire/tornado Drills

38. Does the program post in a visible location a copy of the facility's latest Inspections or Program & Facility Safety Inspections and Child Care Licensing Inspection Summary? And if on a CAP, does the program have a copy of the plan available at request? 67:42:16:17

Corrections To Be Made:

The current Program Inspection was not posted.

The Facility Safety and Program Inspections are to be posted.

The most current inspection reports are posted in a visible location in the facility.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

08/17/2022

Actual
Completion
Date:

08/29/2022

Status: **Corrected**

39. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:10:18

Corrections To Be Made:

Documentation of four fire and one tornado drill completed during the past year could not be located during the inspection.

Four fire drills and one tornado drill are to be completed yearly. The program will complete a fire drill within the next month.

A fire drill was completed; Provider will assure that adequate drills are completed and documented going forward.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

09/17/2022

Actual
Completion
Date:

09/07/2022

Status: **Corrected**

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:

AC - Three References, Sex Offender Registry Check, Criminal Record Check

JS - Training

BS - Timely Orientation, Training

AW - Three References, Timely Orientation, CPR, Training

KW - Three References, Sex Offender Registry Check, Criminal Record Check

Agency Action:

Compliance Plan

Suggested
Completion
Date:

09/17/2022

Actual
Completion
Date:

09/17/2022

Status: **Corrected**

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:

JG - Immunization Records
LT - Immunization Records
TT - Immunization Records

Agency Action:

Compliance Plan

Suggested
Completion
Date:

08/31/2022

Actual
Completion
Date:

09/08/2022

Status: **Corrected**

Rhonda Mead

Provider Signature

08/17/2022

Date

Deb Bigge

Inspector Signature

08/17/2022

Date