

Program Inspection Compliance Plan

Provider's Name: **Holy Trinity Catholic School
OST**

City: **Huron**

Provider Number: **014511218**

Inspector: **Deb Bigge**

Date of Inspection: **08/28/2024**

Time of Inspection: **3:09 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider C. Qualifications

33. If a child in care has a known food allergy, does the provider have a written plan which includes instructions regarding food allergens, steps to be taken to avoid the food, and a detailed treatment plan to be implemented if the child has an allergic reaction? 67:42:17:29

Corrections To Be Made:	Agency Action:	
An allergy plan may be needed for a child with a noted dairy allergy. More information is needed to determine if this is an allergy or an intolerance.	Compliance Plan	
Any child with a known food allergy must have a written plan and instructions regarding the food allergy.	Suggested Completion Date:	Actual Completion Date:
Verification of written food allergy plan has been received.	09/18/2024	10/25/2024
	Status: Corrected	

34. Does the provider have documentation showing two fire evacuation drills, two shelter-in-place drills, and two lockdown drills conducted in the past calendar year? 67:42:17:43

Corrections To Be Made:	Agency Action:	
No lockdown drills have been completed within the past year.	Compliance Plan	
Two fire, two shelter-in-place and two lockdown drills are to be completed yearly.	Suggested Completion Date:	Actual Completion Date:
Verification of annual drills has been received.	09/28/2024	10/25/2024
	Status: Corrected	

35. Does each child ' s record contain all required information? 67:42:17:42

Corrections To Be Made:	Agency Action:
NB - Emergency Permission TB - Emergency Permission IN - Enrollment Date, Emergency Permission DO - Emergency Permission XO - Emergency Permission AP - Immunization Records GR - Emergency Permission DZ - Emergency Permission	Compliance Plan Suggested Completion Date: 09/11/2024 Actual Completion Date: 10/25/2024 Status: Corrected

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:	Agency Action:
CF - Level II Complete, CPR, Training BI - Level II Complete, CPR, Training MS - Level II Complete, CPR, Training	Compliance Plan Suggested Completion Date: 09/18/2024 Actual Completion Date: 10/25/2024 Status: Corrected

E. Written Procedures

50. Is there a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; and accommodation of infants & toddlers, children with disabilities and children with chronic medical conditions? 67:42:17:43

Corrections To Be Made:	Agency Action:
Verify that the emergency preparedness plan includes lockdown procedures. A written emergency preparedness and response plan which covers an evacuation, relocation, shelter-in-place, and lock-down procedures must be available upon inspection. Verification has been received.	Compliance Plan Suggested Completion Date: 09/18/2024 Actual Completion Date: 10/25/2024 Status: Corrected

Michelle Schoenfelder

Provider Signature

08/28/2024

Date

Deb Bigge

Inspector Signature

08/28/2024

Date