

Program Inspection Compliance Plan

Provider's Name: **Brookings School District
Preschool-Dakota Prairie**

City: **Brookings**

Provider Number: **011517636**

Inspector: **Ambuer Jaacks**

Date of Inspection: **09/10/2024**

Time of Inspection: **10:03 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider C. Qualifications

35. Does each child ' s record contain all required information? 67:42:17:42

<p>Corrections To Be Made:</p> <p>CB - Immunization Records SE - Immunization Records AH - Immunization Records AS - Immunization Records</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">10/10/2024</td> <td style="text-align: center;">10/07/2024</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	10/10/2024	10/07/2024
Suggested Completion Date:	Actual Completion Date:				
10/10/2024	10/07/2024				

36. Do children ' s records include names of authorized individuals to pick up the children; health information including allergies or special needs; start and end date of enrollment? 67:42:17:42

<p>Corrections To Be Made:</p> <p>Children's records did not include names of authorized individuals to pick up child at time of inspection.</p> <p>Children's records must include names of individuals who are authorized to pick up their child from the program.</p> <p>Correction: Verification received that all children's files contain names of individuals authorized to pick up their child.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">10/10/2024</td> <td style="text-align: center;">10/07/2024</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	10/10/2024	10/07/2024
Suggested Completion Date:	Actual Completion Date:				
10/10/2024	10/07/2024				

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:	Agency Action:	
AA - Address & Phone Number, Central Registry Check, Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check	Compliance Plan	
KB - C A/N Report Statement	Suggested Completion Date:	Actual Completion Date:
AD - C A/N Report Statement, CPR	10/10/2024	10/07/2024
SF - C A/N Report Statement	Status: Corrected	
AH - C A/N Report Statement		
JI - Orientation Complete		
DK - C A/N Report Statement		
KK - Orientation Complete		
KM - C A/N Report Statement, CPR		
AN - C A/N Report Statement		
AO - C A/N Report Statement		
CV - C A/N Report Statement		
SW - Central Registry Check, Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check, C A/N Report Statement		
MW - C A/N Report Statement		
EW - Central Registry Check, C A/N Report Statement		

E. Written Procedures

50. Is there a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; and accommodation of infants & toddlers, children with disabilities and children with chronic medical conditions? 67:42:17:43

Corrections To Be Made:	Agency Action:	
Written Emergency Preparedness and Response plan not available at time of inspection.	Compliance Plan	
Program must have a written emergency preparedness and response plan in place with covers all required areas.	Suggested Completion Date:	Actual Completion Date:
Correction: Verification received that program now has a written emergency preparedness and response plan in place that covers all required areas.	10/10/2024	10/07/2024
	Status: Corrected	

51. Are all providers and provider assistants knowledgeable on the emergency preparedness and response plan and procedure at the time employment begins? 67:42:17:43

Corrections To Be Made:

Providers were not aware of the program's emergency preparedness and response plan and procedure at the time of inspection.

All providers and provider assistants must be knowledgeable on the emergency preparedness and response plan and procedure at the time employment begins.

Correction: Verification received that all providers and assistants have knowledge on the program's emergency preparedness response plan and procedure.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/10/2024

Actual
Completion
Date:

10/07/2024

Status: **Corrected**

Kami Bartels

Provider Signature

09/10/2024

Date

Ambuer Jaacks

Inspector Signature

09/10/2024

Date