

Program Inspection Compliance Plan

Provider's Name: **Brookings School District
Preschool-Medary**

City: **Brookings**

Provider Number: **011517629**

Inspector: **Ambuer Jaacks**

Date of Inspection: **09/10/2024**

Time of Inspection: **1:18 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider C. Qualifications

35. Does each child ' s record contain all required information? 67:42:17:42

<p>Corrections To Be Made:</p> <p>AB - Immunization Records JD - Immunization Records BN - Immunization Records BN - Immunization Records GS - Immunization Records TS - Immunization Records</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">10/10/2024</td> <td style="text-align: center;">10/07/2024</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	10/10/2024	10/07/2024
Suggested Completion Date:	Actual Completion Date:				
10/10/2024	10/07/2024				

36. Do children ' s records include names of authorized individuals to pick up the children; health information including allergies or special needs; start and end date of enrollment? 67:42:17:42

<p>Corrections To Be Made:</p> <p>Children's records did not include names of authorized individuals to pick up child at time of inspection.</p> <p>Children's records must include names of individuals who are authorized to pick up their child from the program.</p> <p>Correction: Verification received that all children's files contain names of individuals authorized to pick up their child.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">10/10/2024</td> <td style="text-align: center;">10/07/2024</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	10/10/2024	10/07/2024
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10/10/2024	10/07/2024				

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:	Agency Action:	
KC - C A/N Report Statement, CPR CG - C A/N Report Statement KK - C A/N Report Statement LM - C A/N Report Statement	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	10/10/2024	10/07/2024
	Status: Corrected	

E. Written Procedures

50. Is there a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; and accommodation of infants & toddlers, children with disabilities and children with chronic medical conditions? 67:42:17:43

Corrections To Be Made:	Agency Action:	
Written Emergency Preparedness and Response plan not available at time of inspection.	Compliance Plan	
Program must have a written emergency preparedness and response plan in place with covers all required areas.	Suggested Completion Date:	Actual Completion Date:
Correction: Verification received that program now has a written emergency preparedness and response plan in place that covers all required areas.	10/10/2024	10/07/2024
	Status: Corrected	

51. Are all providers and provider assistants knowledgeable on the emergency preparedness and response plan and procedure at the time employment begins? 67:42:17:43

Corrections To Be Made:	Agency Action:	
Providers were not aware of the program's emergency preparedness and response plan and procedure at the time of inspection.	Compliance Plan	
All providers and provider assistants must be knowledgeable on the emergency preparedness and response plan and procedure at the time employment begins.	Suggested Completion Date:	Actual Completion Date:
Correction: Verification received that all providers and assistants have knowledge on the program's emergency preparedness response plan and procedure.	10/10/2024	10/07/2024
	Status: Corrected	

Lori Mohs

Provider Signature

09/10/2024

Date

Ambuer Jaacks

Inspector Signature

09/10/2024

Date