

Program Inspection Compliance Plan

Provider's Name: **St. Martin's Early Learning Center**

City: **Watertown**

Provider Number: **011516936**

Inspector: **Ambuer Jaacks**

Date of Inspection: **06/07/2022**

Time of Inspection: **11:20 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule and Environment

2. Are activity plans developed and implemented that offer a variety of activities to meet the needs of various age groups? 67:42:10:10

<p>Corrections To Be Made:</p> <p>Activity plans were not developed at time of inspection.</p> <p>Activity plans must be developed and implemented that offer a variety of activities.</p> <p>Correction: Verification received that program does have an activity plan developed and implemented.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">06/21/2022</td> <td style="text-align: center;">06/10/2022</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	06/21/2022	06/10/2022
Suggested Completion Date:	Actual Completion Date:				
06/21/2022	06/10/2022				

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>GD - Three References</p> <p>BL - Three References</p> <p>KR - Three References, Timely Orientation</p> <p>MY - Central Registry Check, Sex Offender Registry Check, Criminal Record Check</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">06/21/2022</td> <td style="text-align: center;">06/14/2022</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	06/21/2022	06/14/2022
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41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:	Agency Action:	
EB - Immunization Records DP - Immunization Records	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	06/21/2022	06/10/2022
	Status: Corrected	

Mandy Elseth

Provider Signature

06/07/2022

Date

Ambuer Jaacks

Inspector Signature

06/07/2022

Date