

Program Inspection Compliance Plan

Provider's Name: **Kids First OST**

City: **Lake Preston**

Provider Number: **011515687**

Inspector: **Ambuer Jaacks**

Date of Inspection: **09/30/2024**

Time of Inspection: **2:19 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider C. Qualifications

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:

GG - Central Registry Check, Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check
MK - Central Registry Check, Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check
JL - Central Registry Check, Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check
MM - Central Registry Check, Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check
KP - Central Registry Check, Sex Offender Registry Check, FBI Check, DCI Check, NCIC Check
EW - Orientation Complete

Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/14/2024

Status: **Corrected**

Actual
Completion
Date:

11/14/2024

42. Have providers and assistants completed orientation training within 90 days after the date of employment and before caring for children unsupervised? 67:42:17:17

Corrections To Be Made:

At time of inspection, an assistant's file didn't contain verification of completion of orientation training within 90 days after the date of employment. Assistant is under age 18, therefore, not caring for children unsupervised.

Providers and assistants must complete orientation training within 90 days after the date of employment and before caring for children unsupervised.

Correction: Verification received that assistant has completed the orientation training. Regulation reviewed with program director to ensure all providers and assistants complete orientation training within 90 days of employment.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

10/14/2024

Status: **Corrected**

Actual
Completion
Date:

11/14/2024

Kristi Odegaard

Provider Signature

09/30/2024

Date

Ambuer Jaacks

Inspector Signature

09/30/2024

Date