

# Program Inspection Compliance Plan

Provider's Name: **St. Thomas More Preschool**      City: **Brookings**      Provider Number: **011515539**  
 Inspector: **Ambuer Jaacks**      Date of Inspection: **11/03/2022**      Time of Inspection: **10:00 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p><b>MK - Sex Offender Registry Check, Criminal Record Check, CPR</b>  <b>EK - Timely Orientation, CPR, Training</b>  <b>BR - Three References, C A/N Report Statement</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>12/03/2022</b></td> <td style="text-align: center;"><b>11/18/2022</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>12/03/2022</b>	<b>11/18/2022</b>
Suggested Completion Date:	Actual Completion Date:				
<b>12/03/2022</b>	<b>11/18/2022</b>				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <p><b>AB - Immunization Records</b>  <b>AE - Immunization Records</b>  <b>BH - Immunization Records</b>  <b>KH - Immunization Records</b>  <b>CK - Immunization Records</b>  <b>TK - Immunization Records</b>  <b>HS - Immunization Records</b>  <b>JV - Immunization Records</b>  <b>SV - Immunization Records</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>12/03/2022</b></td> <td style="text-align: center;"><b>12/06/2022</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>12/03/2022</b>	<b>12/06/2022</b>
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<b>12/03/2022</b>	<b>12/06/2022</b>				

**Bailey Rudel**

Provider Signature

**11/03/2022**

Date

**Ambuer Jaacks**

Inspector Signature

**12/06/2022**

Date