

# Family Day Care Inspection Compliance Plan

Provider's Name: **Jennifer Hoffman**

City: **Brookings**

Provider Number: **011514791**

Inspector: **Charles Schmidt**

Date of Inspection: **04/22/2024**

Time of Inspection: **1:08 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## B. Record Keeping/Emergency Preparedness

31. Does each child's record contain all required information? 67:42:17:42

<p>Corrections To Be Made:</p> <p><b>SA - Emergency Contact, Emergency Permission, Immunization Records</b> <b>RP - Immunization Records</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="0"> <tr> <td style="text-align: right;">Suggested Completion Date:</td> <td style="text-align: right;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: right;"><b>05/31/2024</b></td> <td style="text-align: right;"><b>05/22/2024</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>05/31/2024</b>	<b>05/22/2024</b>
Suggested Completion Date:	Actual Completion Date:				
<b>05/31/2024</b>	<b>05/22/2024</b>				

32. Do children ' s records include names of authorized individuals to pick up the child, health information including allergies or special needs, and start and end date of enrollment? 67:42:17:42

<p>Corrections To Be Made:</p> <p><b>At time of inspection, children's records did not include names of authorized individuals able to pick up child.</b></p> <p><b>Children's records must include names of authorized individuals able to pick up child.</b></p> <p><b>Correction: Verification received that all child's records include names of authorized individuals who are allowed to pick up the child.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="0"> <tr> <td style="text-align: right;">Suggested Completion Date:</td> <td style="text-align: right;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: right;"><b>05/31/2024</b></td> <td style="text-align: right;"><b>05/22/2024</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>05/31/2024</b>	<b>05/22/2024</b>
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<b>05/31/2024</b>	<b>05/22/2024</b>				

43. Does the provider have documentation showing two fire evacuation drills, two shelter-in-place drills, and two lockdown drills conducted in the past calendar year? 67:42:17:43

Corrections To Be Made:	Agency Action:	
<b>Provider didn't have documentation showing dates of lockdown drills completed in past calendar year at time of inspection.</b>	<b>Compliance Plan</b>	
<b>Provider must have documentation showing dates of when required drills were completed in past calendar year.</b>	Suggested Completion Date:	Actual Completion Date:
<b>Correction: Provider completed a lockdown drill to be in compliance with this year's inspection.</b>	<b>05/31/2024</b>	<b>05/01/2024</b>
	Status: <b>Corrected</b>	

### C. Health and Safety Features of the Home- Indoor Environmental Observations

45. Are toys which have been placed in a child's mouth or have contact with other bodily fluids cleaned and sanitized daily in a dishwasher or using a product approved by the department? 67:42:17:25

Corrections To Be Made:	Agency Action:	
<b>At time of inspection, bleach/water solution used to sanitize wasn't at proper concentration level.</b>	<b>Compliance Plan</b>	
<b>Bleach/water solution needs to be at a certain concentration level in order to be used as an approved product.</b>	Suggested Completion Date:	Actual Completion Date:
<b>Correction: Bleach/water solution concentration corrected at time of inspection to meet standards.</b>	<b>04/30/2024</b>	<b>04/30/2024</b>
	Status: <b>Corrected Immediately</b>	

53. If a fuel burning appliance is present in the home, is there a carbon monoxide detector installed according to the manufacturer ' s directions? 67:42:17:37

Corrections To Be Made:	Agency Action:	
<b>At time of inspection, carbon monoxide detector not installed when fuel burning appliances are present in the home.</b>	<b>Compliance Plan</b>	
<b>If a fuel burning appliance is present in home, a carbon monoxide detector must be installed according to manufacturer's directions.</b>	Suggested Completion Date:	Actual Completion Date:
<b>Correction: Verification received that carbon monoxide detector has been installed according to manufacturer's directions.</b>	<b>05/31/2024</b>	<b>05/01/2024</b>
	Status: <b>Corrected</b>	

78. Is there documentation showing pets have current vaccination records? 67:42:17:40

Corrections To Be Made:

**Provider has a cat that is allergic to vaccinations and there is no documentation for current immunizations.**

**Provider must have documentation showing pets have current vaccination records.**

**Correction: OLA received a letter from vet explaining pet's allergic reaction to vaccinations.**

Agency Action:

**Compliance Plan**

Suggested  
Completion  
Date:

Actual  
Completion  
Date:

**05/31/2024**

**04/29/2024**

Status: **Corrected**

**Jennifer Hoffman**

Provider Signature

**04/22/2024**

Date

**Charles Schmidt**

Inspector Signature

**04/22/2024**

Date