

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Helping Hands Childcare**

City: **Aberdeen**

Provider Number: **011102542**

Inspector: **Julie Hermansen**

Date of Inspection: **02/28/2023**

Time of Inspection: **1:27 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information, Fire/tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p>AF - Training AX - Criminal Record Check</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">03/21/2023</td> <td style="text-align: center;">05/18/2023</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	03/21/2023	05/18/2023
Suggested Completion Date:	Actual Completion Date:				
03/21/2023	05/18/2023				

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

<p>Corrections To Be Made:</p> <p>HB - Immunization Records LC - Immunization Records WK - Immunization Records LW - Immunization Records</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">03/21/2023</td> <td style="text-align: center;">03/20/2023</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	03/21/2023	03/20/2023
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03/21/2023	03/20/2023				

Madeleine Wilson

Provider Signature

02/28/2023

Date

Julie Hermansen

Inspector Signature

02/28/2023

Date