

Program Inspection Compliance Plan

Provider's Name: **Summit OST Program**

City: **Summit**

Provider Number: **011102468**

Inspector: **Julie Hermansen**

Date of Inspection: **11/20/2023**

Time of Inspection: **3:56 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider C. Qualifications

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:

JA - C A/N Report Statement, CPR
JA - C A/N Report Statement
BA - Central Registry Check, Sex Offender Registry Check, C A/N Report Statement, CPR
LB - Sex Offender Registry Check, C A/N Report Statement
EB - Training
NE - CPR, Training
VE - Central Registry Check, Sex Offender Registry Check, C A/N Report Statement, Training
JN - Sex Offender Registry Check, C A/N Report Statement
NP - Sex Offender Registry Check, C A/N Report Statement
NP - Central Registry Check, Sex Offender Registry Check, C A/N Report Statement

Agency Action:

Compliance Plan

Suggested Completion Date:	Actual Completion Date:
12/11/2023	02/21/2024

Status: **Corrected**

E. Written Procedures

50. Is there a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; and accommodation of infants & toddlers, children with disabilities and children with chronic medical conditions? 67:42:17:43

Corrections To Be Made:

The written emergency preparedness and response plan was not available at the time of the inspection.

The Provider needs written emergency preparedness and response plan in place.

Correction: The Provider has a written emergency preparedness and response plan in place.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

12/11/2023

Actual
Completion
Date:

12/07/2023

Status: **Corrected**

Jeena Morris

Provider Signature

11/20/2023

Date

Julie Hermansen

Inspector Signature

11/20/2023

Date