

Program Inspection Compliance Plan

Provider's Name: **Westside Preschool Program**

City: **Sisseton**

Provider Number: **011102433**

Inspector: **Julie Hermansen**

Date of Inspection: **05/16/2023**

Time of Inspection: **1:40 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:

KS - C A/N Report Statement

Agency Action:

Compliance Plan

Suggested
Completion
Date:

06/06/2023

Actual
Completion
Date:

07/11/2023

Status: **Corrected**

I. Written Procedures

44. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; accommodation of infants & toddlers; children with disabilities & children with chronic medical conditions? 67:42:10:10

Corrections To Be Made:

There was no written emergency preparedness and response plan at the time of the inspection.

The program needs a written emergency preparedness and response plan in place.

Correction: The Provider has a written emergency preparedness and response plan in place.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

Actual
Completion
Date:

06/06/2023

07/11/2023

Status: **Corrected**

Kara Schultz

Provider Signature

05/16/2023

Date

Julie Hermansen

Inspector Signature

05/16/2023

Date