

# Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Westside After School Program (WASP)**      City: **Sisseton**

Provider Number: **011102381**

Inspector: **Julie Hermansen**      Date of Inspection: **05/16/2023**

Time of Inspection: **2:25 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information, Fire/Tornado Drills

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?  
67:42:14:28

<p>Corrections To Be Made:</p> <p><b>The Provider needs documentation for the 4 fire drills and 1 tornado drill completed in 2022.</b></p> <p><b>Documentation of 4 fire drills and 1 tornado drill needs to be maintained annually.</b></p> <p><b>Correction: Documentation of 4 fire drills and 1 tornado drill were verified for 2022.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>06/06/2023</b></td> <td style="text-align: center;"><b>07/07/2023</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>06/06/2023</b>	<b>07/07/2023</b>
Suggested Completion Date:	Actual Completion Date:				
<b>06/06/2023</b>	<b>07/07/2023</b>				

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p><b>PH - Timely Orientation</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>06/06/2023</b></td> <td style="text-align: center;"><b>07/07/2023</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>06/06/2023</b>	<b>07/07/2023</b>
Suggested Completion Date:	Actual Completion Date:				
<b>06/06/2023</b>	<b>07/07/2023</b>				

**Alicia Finnesand**

Provider Signature

**05/16/2023**

Date

**Julie Hermansen**

Inspector Signature

**05/16/2023**

Date