

Family Day Care Inspection Compliance Plan

Provider's Name: **Patricia Berven**

City: **Pierre**

Provider Number: **010609240**

Inspector: **Sarah Deakins**

Date of Inspection: **08/27/2024**

Time of Inspection: **12:55 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Provider Practices/Maximum Capacity/Care of Children

11. Are child and family information, records, and photos kept confidential and not released to unauthorized individuals? Is written parental consent obtained before publicly sharing information, including photos? 67:42:17:16

Corrections To Be Made:

At the time of the inspection, there was no parental consent for photo release.

Child and family information, records, and photos must be kept confidential. There must be parental consent before sharing information and photos.

Verification of written parental consent has been received.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

09/27/2024

Status: **Corrected**

Actual
Completion
Date:

10/24/2024

B. Record Keeping/Emergency Preparedness

31. Does each child's record contain all required information? 67:42:17:42

Corrections To Be Made:

LA - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission
EB - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission, Immunization Records
CH - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission, Immunization Records
EH - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission, Immunization Records
LL - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission
LL - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission
KM - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission, Immunization Records
ANLH - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission, Immunization Records
JR - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission, Immunization Records
BR - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission

Agency Action:

Compliance Plan

Suggested
Completion
Date:

Actual
Completion
Date:

09/27/2024

10/24/2024

Status: **Corrected**

32. Do children ' s records include names of authorized individuals to pick up the child, health information including allergies or special needs, and start and end date of enrollment? 67:42:17:42

Corrections To Be Made:

At the time of the inspection, there was no information in the children's records that included individuals to pick up the child, health information, allergies, special needs, or a start of enrollment date.

Children's records must include names of authorized individuals to pick up the child, health information, including allergies, special needs, and a start and end date of enrollment.

Verification of an allergy plan and enrollment dates has been received.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

Actual
Completion
Date:

09/27/2024

10/24/2024

Status: **Corrected**

34. Are attendance records maintained for all children in care? 67:42:17:42

Corrections To Be Made:	Agency Action:	
At the time of the inspection, there was no attendance records for the children in care.	Compliance Plan	
Attendance records must be maintained for all children in care.	Suggested Completion Date:	Actual Completion Date:
Verification has been received.	09/27/2024	10/25/2024
	Status: Corrected	

35. Does the provider review and update all children ' s records annually? 67:42:17:42

Corrections To Be Made:	Agency Action:	
At the time of the inspection, there were no child records to review.	Compliance Plan	
Providers must review and update all children's records annually.	Suggested Completion Date:	Actual Completion Date:
Verification that the children's records have been reviewed and updated has been received.	09/27/2024	10/24/2024
	Status: Corrected	

36. D o provider and family day care assistant ' s records contain all required information? 67:42:17:15

Corrections To Be Made:	Agency Action:	
At the time of the inspection, there was no provider records available to review.	Compliance Plan	
Providers and assistants records must contain all the required information	Suggested Completion Date:	Actual Completion Date:
Verification has been received.	09/27/2024	10/24/2024
	Status: Corrected	

41. Is there a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; and accommodation of infants & toddlers, children with disabilities and children with chronic medical conditions? 67:42:17:43

Corrections To Be Made:

At the time of the inspection, the provider had not updated her emergency preparedness and response plan for her new home.

There must be a written emergency preparedness and response plan available upon inspection which covers all areas required to include evacuation, relocation, shelter-in-place, and lock-down.

Verification of the emergency preparedness plan has been received.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

09/27/2024

Actual
Completion
Date:

10/24/2024

Status: **Corrected**

C. Health and Safety Features of the Home- Indoor Environmental Observations

48. Is there a weekly menu posted or available for parents to view, which includes meals and snacks to be served that week? 67:42:17:30

Corrections To Be Made:

At the time of the inspection, there was no menu for meals and snacks posted for parents to view.

A weekly menu must be posted or available for parents to view which include meals and snacks.

Verification of the providers meals and snacks has been received.

Agency Action:

Corrective Action Plan

Suggested
Completion
Date:

09/27/2024

Actual
Completion
Date:

10/24/2024

Status: **Corrected**

52. Is there an operating smoke detector with audible alarm located on each level of the home (regardless if level is used for care of children or not)? 67:42:17:37

Corrections To Be Made:

At the time of the inspection, several babies were sleeping, so provider will send verification after the children leave for the day.

There must be operating smoke detectors with audible alarms located on each level of the home.

Verification of operating smoke detectors has been received.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

09/10/2024

Actual
Completion
Date:

10/24/2024

Status: **Corrected**

54. Is the hot water temperature at hand washing sinks used by children in care maintained at 120 degrees F or lower? 67:42:17:33

Corrections To Be Made:	Agency Action:	
At the time of the inspection, the hot water in the handwashing sink exceeded 120 degrees very quickly.	Compliance Plan	
The hot water temperature at the hand washing sink that is used by children in care must be maintained at 120 degrees or lower.	Suggested Completion Date:	Actual Completion Date:
Verification has been received.	09/27/2024	10/24/2024
	Status: Corrected	

78. Is there documentation showing pets have current vaccination records? 67:42:17:40

Corrections To Be Made:	Agency Action:	
At the time of the inspection, there were no current pet vaccination records available.	Compliance Plan	
There must be documentation showing pets have current vaccination records available upon inspection.	Suggested Completion Date:	Actual Completion Date:
Verification has been received.	09/27/2024	10/24/2024
	Status: Corrected	

Patricia Berven

Provider Signature

08/27/2024

Date

Sarah Deakins

Inspector Signature

08/27/2024

Date