

Program Inspection Compliance Plan

Provider's Name: **Playpens and Puzzles Daycare** City: **Pierre**

Provider Number: **010605976**

Inspector: **Sarah Deakins**

Date of Inspection: **04/03/2023**

Time of Inspection: **10:14 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:

BG - Training
CS - Training

Agency Action:

Compliance Plan

Suggested
Completion
Date:

04/21/2023

Actual
Completion
Date:

06/07/2023

Status: **Corrected**

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:

BA - Immunization Records
CD - Immunization Records
MG - Immunization Records
MH - Immunization Records
HK - Immunization Records
CR - Immunization Records

Agency Action:

Compliance Plan

Suggested
Completion
Date:

04/14/2023

Actual
Completion
Date:

05/30/2023

Status: **Corrected**

I. Written Procedures

45. Does the program provide a written Staff Training Plan? 67:42:10:06

Corrections To Be Made:	Agency Action:	
No written staff training plan was available at the time of inspection.	Compliance Plan	
The program will have a written staff training plan available at the time of inspection.	Suggested Completion Date:	Actual Completion Date:
Verification of the program's written training plan was received.	04/21/2023	06/01/2023
	Status: Corrected	

J. Written Program Policies

57. Policies related to requirement for prevention and response to emergencies due to food and allergic reactions? 67:42:10:10

Corrections To Be Made:	Agency Action:	
There is no written policy for prevention and response to emergencies due to food an allergic reactions.	Compliance Plan	
The program will have a written policy for prevention and response to emergencies due to allergic reactions.	Suggested Completion Date:	Actual Completion Date:
Verification of a policy for prevention and response to emergencies due to food and allergic reactions was received.	04/21/2023	06/01/2023
	Status: Corrected	

59. Policies related to requirement for prevention of shaken baby syndrome and abusive head trauma? 67:42:10:10

Corrections To Be Made:	Agency Action:	
There is no written policy related to requirement for prevention of shaken baby syndrome and abusive head trauma.	Compliance Plan	
The program will have a written policy related to requirement for prevention of shaken baby syndrome and abusive head trauma.	Suggested Completion Date:	Actual Completion Date:
Verification of a policy for prevention of shaken baby syndrome and abusive head trauma was received.	04/21/2023	06/01/2023
	Status: Corrected	

62. Policies related to requirement for handling and storage of hazardous material and the disposal of bio contaminants? 67:42:10:10

Corrections To Be Made:	Agency Action:	
There is no written policy related to handling and storage of hazardous material and the disposal of bio contaminants.	Compliance Plan	
The program will have a written policy for handling and storage of hazardous material and the disposal of bio contaminants.	Suggested Completion Date:	Actual Completion Date:
Verification of a written policy for handling and storage of hazardous material and the disposal of bio contaminants was received.	04/21/2023	06/01/2023
	Status: Corrected	

63. Policies related to requirement for discipline consisting of positive guidance, redirection, and limit setting; and prohibiting use of humiliating and frightening punishment; and prohibiting peers from administering discipline? 67:42:10:10

Corrections To Be Made:	Agency Action:	
There is no written policy requirement for discipline consisting of positive guidance, redirection, and limit setting; and prohibiting use of humiliating and frightening punishment; and prohibiting peers from administering discipline.	Compliance Plan	
The program will have a written policy requirement for discipline consisting of positive guidance, redirection, and limit setting; and prohibiting use of humiliating and frightening punishment; and prohibiting peers from administering discipline.	Suggested Completion Date:	Actual Completion Date:
Verification of a written policy for discipline consisting of positive guidance, redirection, and limit setting; and prohibiting use of humiliating and frightening punishment; and prohibiting peers from administering discipline was received.	04/21/2023	06/01/2023
	Status: Corrected	

66. Policies related to requirement for reporting changes or circumstances, within 24 hours, which may affect ability to comply with licensing rules i.e. new program location, building renovations or remodeling, suspected in-house child abuse or neglect, ownership change, employee felony convictions or new director? 67:42:10:10

Corrections To Be Made:

There is no written policy requirement for reporting changes or circumstances, within 24 hours, which may affect ability to comply with licensing rules.

The program will have a written policy requirement for reporting changes or circumstances, within 24 hours, which may affect ability to comply with licensing rules.

Verification of a written policy requirement for reporting changes or circumstances, within 24 hours, which may affect ability to comply with licensing rules was received.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

04/21/2023

Actual
Completion
Date:

06/01/2023

Status: **Corrected**

67. Policies related to requirements for each child care worker to be at least 18 years of age and supervised by director/program planner; and secondary child care workers must be at least 14 years of age and work under the direct and constant supervision of an adult? 67:42:10:10

Corrections To Be Made:

There is no policy related to requirements for each child care worker to be at least 18 years of age and supervised by director/program planner; and secondary child care workers must be at least 14 years of age and work under the direct and constant supervision of an adult.

The program will have a written policy related to requirements for each child care worker to be at least 18 years of age and supervised by director/program planner; and secondary child care workers must be at least 14 years of age and work under the direct and constant supervision of an adult.

Verification of a written policy related to requirements for each child care worker to be at least 18 years of age and supervised by director/program planner; and secondary child care workers must be at least 14 years of age and work under the direct and constant supervision of an adult.

Agency Action:

Compliance Plan

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Date:

04/21/2023

Actual
Completion
Date:

06/01/2023

Status: **Corrected**

68. Policies related to requirement for describing that the person who plans center programming has specific education and experience? 67:42:10:10

Corrections To Be Made:

There is no written requirement for describing the person who plans center programing has specific education and experience.

The program will have a written requirement for describing the person who plans center programing has specific education and experience.

Verification of a requirement policy for describing the person who plans center programing has specific education and experience was received.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

04/21/2023

Actual
Completion
Date:

06/01/2023

Status: **Corrected**

69. Policy related to requiring volunteers used to fill staff member positions, to meet the requirements for the position they are filling? 67:42:10:10

Corrections To Be Made:	Agency Action:	
There is no written policy related to requiring volunteers used to fill staff members positions, to meet the requirements for the position they are filling.	Compliance Plan	
The program will have a written policy related to requiring volunteers used to fill staff members positions, to meet the requirements for the position they are filling.	Suggested Completion Date:	Actual Completion Date:
Verification of a written policy related to requiring volunteers used to fill staff members positions, to meet the requirements for the position they are filling was received.	04/21/2023	06/01/2023
	Status: Corrected	

70. Policies related to requirement that no staff member or volunteer will have a substantiated report of child abuse or neglect? 67:42:10:10

Corrections To Be Made:	Agency Action:	
There is no written policy that no volunteer will have a substantiated report of child abuse or neglect.	Compliance Plan	
The program will have a written policy that no volunteer will have a substantiated report of child abuse or neglect.	Suggested Completion Date:	Actual Completion Date:
Verification of a written policy that no volunteer will have a substantiated report of child abuse or neglect was received.	04/21/2023	06/01/2023
	Status: Corrected	

71. Policies related to requirement that no staff member will have a conviction of a felony within the past five years, a sex offense, a crime of violence, or a crime against children? 67:42:10:10

Corrections To Be Made:	Agency Action:	
There is no written policy requirement that no staff member will have a conviction of a felony within the past five years, a sex offense, a crime of violence, or a crime against children.	Compliance Plan	
The program will have a written policy requirement that no staff member will have a conviction of a felony within the past five years, a sex offense, a crime of violence, or a crime against children.	Suggested Completion Date:	Actual Completion Date:
Verification of a written policy requirement that no staff member will have a conviction of a felony within the past five years, a sex offense, a crime of violence, or a crime against children was received.	04/21/2023	06/01/2023
	Status: Corrected	

72. Policies related to requirement that no staff member's name will be located on the Sex Offender Registry? 67:42:10:10

Corrections To Be Made:

There is no written policy related to the requirement that no staff members name will be located on the Sex Offender Registry.

The program will have a written policy related to the requirement that no staff members name will be located on the Sex Offender Registry.

Verification of a written policy related to the requirement that no staff members name will be located on the Sex Offender Registry was received.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

04/21/2023

Actual
Completion
Date:

06/01/2023

Status: **Corrected**

Lindsey Strohfus

Provider Signature

06/07/2023

Date

Sarah Deakins

Inspector Signature

06/07/2023

Date