

Program Inspection Compliance Plan

Provider's Name: **Lil' Tot Stop**

City: **Baltic**

Provider Number: **010605742**

Inspector: **Chandra VanHout**

Date of Inspection: **02/28/2024**

Time of Inspection: **10:59 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

B. Provider Practices

25. Are child and family information, records, and photos kept confidential and not released to unauthorized individuals? Is written parental consent obtained before publicly sharing information, including photos? 67:42:17:16

Corrections To Be Made:

Written parental consent was not obtained before publicly sharing photos.

Written parental consent must be obtained before publicly sharing information, including photos.

The program obtained written parental consent for sharing photos.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

03/13/2024

Actual
Completion
Date:

03/21/2024

Status: **Corrected**

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider

C. Qualifications

37. Are the attendance records maintained for all children in care? 67:42:17:42

Corrections To Be Made:

Attendance records are not maintained for children in care.

Attendance records must be maintained for all children in care.

The program is maintaining attendance records for all children in care.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

03/13/2024

Actual
Completion
Date:

03/06/2024

Status: **Corrected**

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:	Agency Action:	
MP - Training	Compliance Plan	
TS - Out Of State, Orientation Complete	Suggested Completion Date:	Actual Completion Date:
	03/20/2024	03/21/2024
	Status: Corrected	

Julie Wilhelmsen
Provider Signature

02/28/2024
Date

Chandra VanHout
Inspector Signature

02/28/2024
Date