

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Winner's Club OST**

City: **Winner**

Provider Number: **010605443**

Inspector: **Deb Bigge**

Date of Inspection: **10/25/2022**

Time of Inspection: **3:55 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

C. Staff-Child Ratio

20. Is the ratio of 1 staff to every 15 school-age children maintained at all times (only exception is transportation to and from school)? 67:42:14:17

<p>Corrections To Be Made:</p> <p>The staff to child ratio was not maintained while children were using the outdoor play area.</p> <p>The ratio of 1 staff to every 15 children must be maintained at all times.</p> <p>Provider will ensure that proper ratio is maintained at all times.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">10/25/2022</td> <td style="text-align: center;">10/25/2022</td> </tr> </table> <p>Status: Corrected Immediately</p>	Suggested Completion Date:	Actual Completion Date:	10/25/2022	10/25/2022
Suggested Completion Date:	Actual Completion Date:				
10/25/2022	10/25/2022				

G. Record Keeping, Posting Information, Fire/Tornado Drills

32. Does the facility have posted in a visible location a copy of the facility's latest Program and Facility Safety inspection? And if on a CAP, does facility have a copy of the plan available upon request? 67:42:16:17

Corrections To Be Made:	Agency Action:	
The most current Program Inspection was not posted.	Compliance Plan	
The current Program and Facility Safety inspections are to be posted.	Suggested Completion Date:	Actual Completion Date:
The current inspections were posted.	11/04/2022	12/22/2022
	Status: Corrected	

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:	
MB - Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR, Training	Corrective Action Plan	
SD - Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, C A/N Report Statement, Timely Orientation, Training	Suggested Completion Date:	Actual Completion Date:
AD - Timely Orientation, CPR, Training	02/28/2023	03/10/2023
JG - Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation, Training	Status: Corrected	
RH - Criminal Record Check, CPR, Training		
MM - Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Training		
TN - Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation, Training		
TS - Training		

37. Do child records contain all required information? 67:42:16:13 Note: child records are to be retained for 6 months after the care of the child ceases.

Corrections To Be Made:	Agency Action:	
SB - Emergency Permission	Corrective Action Plan	
LM - Emergency Permission	Suggested Completion Date:	Actual Completion Date:
BM - Emergency Permission	01/25/2023	12/22/2022
RM - Emergency Permission	Status: Corrected	
NM - Emergency Permission		
DS - Emergency Permission		
OS - Emergency Permission		
AT - Emergency Permission		

J. Written Program Policies

44. Is there written policies related to discipline used for children that includes positive guidance, redirection and offer clear-cut limits; prohibits peers from administering discipline; prohibits use of humiliating and frightening punishment? 67:42:14:16

Corrections To Be Made:	Agency Action:	
The discipline policy does not include all required information.	Compliance Plan	
The policy needs to be updated to include all necessary information.	Suggested Completion Date:	Actual Completion Date:
Verification of the policy was received.	11/25/2022	11/22/2022
	Status: Corrected	

49. Is there written policies related to nutritional guidelines and requirements for snack & meals? 67:42:14:16

Corrections To Be Made:	Agency Action:	
The snack and meal policy does not include all required information.	Compliance Plan	
The policy needs to be updated to include all necessary information.	Suggested Completion Date:	Actual Completion Date:
Verification of the policy was received.	11/25/2022	11/22/2022
	Status: Corrected	

51. Is there written policies related to notification to a parent when a significant change happens with center services or policies? 67:42:14:16

Corrections To Be Made:	Agency Action:	
The parental notification policy does not include all required information.	Compliance Plan	
The policy needs to be updated to include all necessary information.	Suggested Completion Date:	Actual Completion Date:
Verification of the policy was received.	11/25/2022	11/22/2022
	Status: Corrected	

52. Is there written policies related to sharing information with parents concerning their child's health, development, behavior? 67:42:14:16

Corrections To Be Made:	Agency Action:	
The parental communication policy does not include all required information.	Compliance Plan	
The policy needs to be updated to include all necessary information.	Suggested Completion Date:	Actual Completion Date:
Verification of the policy was received.	11/25/2022	11/22/2022
	Status: Corrected	

53. Is there written policies related to steps to be followed if a child fails to arrive at the center? 67:42:14:16

Corrections To Be Made:	Agency Action:	
The policy regarding children who fail to arrive at the program as scheduled does not include all required information.	Compliance Plan	
The policy needs to be updated to include all necessary information.	Suggested Completion Date:	Actual Completion Date:
Verification of the policy was received.	11/25/2022	11/22/2022
	Status: Corrected	

54. Is there written policies related to opportunities for parental involvement in program development and center operation? 67:42:14:16

Corrections To Be Made:	Agency Action:	
The parental involvement policy does not include all required information.	Corrective Action Plan	
The policy needs to be updated to include all necessary information.	Suggested Completion Date:	Actual Completion Date:
	01/25/2023	01/09/2023
	Status: Corrected	

57. Is there written policies related to prevention and response to an emergency due to a food or allergic reaction? 67:42:14:16

Corrections To Be Made:	Agency Action:	
The allergy policy does not include all required information.	Compliance Plan	
The policy needs to be updated to include all necessary information.	Suggested Completion Date:	Actual Completion Date:
Verification of the policy was received.	11/25/2022	11/22/2022
	Status: Corrected	

58. Is there written policies related to handling and storage of hazardous materials and the disposal of bio contaminants? 67:42:14:16

Corrections To Be Made:	Agency Action:	
The hazardous materials and bio contaminants policy does not include all required information.	Compliance Plan	
The policy needs to be updated to include all necessary information.	Suggested Completion Date:	Actual Completion Date:
Verification of the policy was received.	11/25/2022	11/22/2022
	Status: Corrected	

59. Is there written polices related to proof that immunization levels of all children are current? 67:42:14:16

<p>Corrections To Be Made:</p> <p>The immunization policy does not include all required information.</p> <p>The policy needs to be updated to include all necessary information.</p>	<p>Agency Action:</p> <p>Corrective Action Plan</p> <table> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>01/25/2023</td> <td>01/09/2023</td> </tr> </table> <p>Status: Pending</p>	Suggested Completion Date:	Actual Completion Date:	01/25/2023	01/09/2023
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01/25/2023	01/09/2023				

K. Building Plans

61. Do rooms utilized for care correspond with the most recent capacity review and floor plan review on file with DSS? 67:42:14:26

<p>Corrections To Be Made:</p> <p>The most current information on file does not include all rooms currently being used.</p> <p>An updated floor plan detailing all rooms currently in use is needed.</p>	<p>Agency Action:</p> <p>Corrective Action Plan</p> <table> <tr> <td>Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td>01/25/2023</td> <td>01/27/2023</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	01/25/2023	01/27/2023
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01/25/2023	01/27/2023				

Tammy Sund

 Provider Signature

10/25/2022

 Date

Deb Bigge

 Inspector Signature

10/25/2022

 Date