

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Centerville OST Program**

City: **Centerville**

Provider Number: **010501773**

Inspector: **Deb Bigge**

Date of Inspection: **03/28/2023**

Time of Inspection: **3:42 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information, Fire/Tornado Drills

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

Corrections To Be Made:

KB - Address & Phone Number, Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, C A/N Report Statement, Timely Orientation

Agency Action:

Compliance Plan

Suggested
Completion
Date:

04/04/2023

Status: **Corrected**

Actual
Completion
Date:

05/26/2023

37. Do child records contain all required information? 67:42:16:13 Note: child records are to be retained for 6 months after the care of the child ceases.

Corrections To Be Made:

AC - Enrollment Date, Information Sheet, Emergency Contact, Emergency Permission, Immunization Records

Agency Action:

Compliance Plan

Suggested
Completion
Date:

04/04/2023

Status: **Corrected**

Actual
Completion
Date:

04/06/2023

Karlie Barcklay

Provider Signature

03/28/2023

Date

Deb Bigge

Inspector Signature

03/28/2023

Date