

Program Inspection Compliance Plan

Provider's Name: **Sioux Falls First Learning
Center**

City: **Sioux Falls**

Provider Number: **000097070**

Inspector: **Brooke Flemmer**

Date of Inspection: **01/11/2024**

Time of Inspection: **10:33 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

B. Provider Practices

15. Is written consent obtained from each child ' s parent before administering all prescription and non-prescription medication? Does the consent include the child ' s name, name of medication and the dates, times, and dosage of the medication to be administered? 67:42:17:27

Corrections To Be Made:

Written consent was not obtained from each child's parent before administering a medication.

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

Correction: Written consent was obtained from each child's parents before administering a medication.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

01/12/2024

Actual
Completion
Date:

01/17/2024

Status: **Corrected**

16. Is medication administered to each child documented, which includes the child ' s name, dose, time, date given, and name of the individual administering the medication? 67:42:17:27

Corrections To Be Made:

Medication that was administered to a child was not documented.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Correction: Medication that is administered to a child is documented and includes all the required information outlined in ARSD 67:42:17:27.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

01/12/2024

Actual
Completion
Date:

01/17/2024

Status: **Corrected**

19. Are medications returned to the parent when no longer needed or the medication has expired?
67:42:17:27

Corrections To Be Made:	Agency Action:	
There were medications at the program that were not returned to the parent when no longer needed.	Compliance Plan	
All medication must be returned to the parent when no longer needed or expired.	Suggested Completion Date:	Actual Completion Date:
Correction: All medication that was no longer needed was returned to the parents.	01/18/2024	01/19/2024
	Status: Corrected	

Posting Information/ Emergency Preparedness/ Record Keeping/ Provider

C. Qualifications

35. Does each child ' s record contain all required information? 67:42:17:42

Corrections To Be Made:	Agency Action:	
AB - Immunization Records EC - Immunization Records DD - Enrollment Date DD - Enrollment Date JD - Immunization Records BH - Immunization Records EH - Immunization Records JH - Immunization Records NH - Emergency Permission, Immunization Records AK - Immunization Records SK - Immunization Records HL - Enrollment Date CM - Immunization Records HN - Immunization Records CP - Emergency Permission EP - Immunization Records HP - Immunization Records BR - Immunization Records DS - Enrollment Date, Immunization Records EW - Immunization Records JZ - Immunization Records	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	02/05/2024	01/22/2024
	Status: Corrected	

36. Do children ' s records include names of authorized individuals to pick up the children; health information including allergies or special needs; start and end date of enrollment? 67:42:17:42

Corrections To Be Made:	Agency Action:	
Children's records did not include names of authorized individual to pick up the children in care.	Compliance Plan	
A provider shall maintain a record for each child that includes the names of individuals authorized to pick up the child.	Suggested Completion Date:	Actual Completion Date:
Correction: The program now maintains a record for each child that includes the names of individuals authorized to pick up the child.	01/26/2024	01/19/2024
	Status: Corrected	

39. Do employee records contain all required information? 67:42:17:15

Corrections To Be Made:	Agency Action:	
JA - C A/N Report Statement	Compliance Plan	
JB - C A/N Report Statement, Orientation Complete, CPR, Training	Suggested Completion Date:	Actual Completion Date:
LB - Five Year Screen	02/05/2024	01/31/2024
NC - Out Of State, CPR	Status: Corrected	
KD - Training		
JF - Out Of State		
KF - C A/N Report Statement		
SF - CPR, Training		
BG - Orientation Complete, CPR, Training		
MG - C A/N Report Statement, CPR		
MH - C A/N Report Statement		
TL - CPR		
AM - C A/N Report Statement		
MP - C A/N Report Statement		
BS - Out Of State		
JZ - CPR, Training		

42. Have providers and assistants completed orientation training within 90 days after the date of employment and before caring for children unsupervised? 67:42:17:17

Corrections To Be Made:	Agency Action:	
Not all providers completed orientation training within 90 days after the date of employment.	Compliance Plan	
All providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training in the following areas as outlined in ARSD 67:42:17:17.	Suggested Completion Date:	Actual Completion Date:
Correction: All providers completed orientation training in the following areas as outlined in ARSD 67:42:17:17.	01/19/2024	01/19/2024
	Status: Corrected	

E. Written Procedures

50. Is there a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication & reunification with families; continuity of operations; and accommodation of infants & toddlers, children with disabilities and children with chronic medical conditions? 67:42:17:43

Corrections To Be Made:	Agency Action:	
The program's written emergency preparedness and response plan did not include accommodations of infants & toddlers, children with disabilities and children with chronic medical conditions.	Compliance Plan	
A provider shall have a written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions.	Suggested Completion Date:	Actual Completion Date:
	01/19/2024	01/19/2024
Correction: The program's written emergency preparedness and response plan was updated to include accommodations of infants & toddlers, children with disabilities and children with chronic medical conditions.	Status: Corrected	

51. Are all providers and provider assistants knowledgeable on the emergency preparedness and response plan and procedure at the time employment begins? 67:42:17:43

Corrections To Be Made:	Agency Action:	
At the time of the inspection, not all providers and provider assistants were knowledgeable on the emergency preparedness and response plan and procedures.	Compliance Plan	
A provider shall communicate the emergency preparedness and response plan to everyone at the time the individual begins employment.	Suggested Completion Date:	Actual Completion Date:
	01/19/2024	01/12/2024
Correction: All providers were informed of the program's emergency preparedness and response plan.	Status: Corrected	

Mikaela Ronan

Provider Signature

01/11/2024

Date

Brooke Flemmer

Inspector Signature

01/11/2024

Date