South Dakota Department of Social Services

DEPARTMENT OF SOCIAL SERVICES
OFFICE OF LICENSING & ACCREDITATION
700 GOVERNORS DRIVE
PIERRE, SD 57501
Phone: 605.773.3165
Web: dss.sd.gov

Corrective Action Plan

Date Issued	October 23, 2026	Status	In Process
Provider Name	DOLAND COMMUNITY DAYCARE		
Provider Type	Child Care		
License #	1979389761		
Provider Address	202 3rd St, Doland, SD 57436, USA		
Provider Contact	Melinda Rowe		

The following administrative rules have been found to be out of compliance. A corrective action plan is required to bring the provider into compliance. Continued non-compliance could lead to revocation of your license.

Corrective Action Plan #1

Administrative Rule:

67:42:17:18

All providers must obtain annual training in the topic areas identified in 45 C.F.R. § 98.41, in effect on September 30, 2016, or as identified by the department. Training must be documented and relevant to the provider's position as determined by the department. Training may include on-site or online classes. Pediatric cardiopulmonary resuscitation renewal may not be included in annual training.

Each director and provider of center and school-age programs counted in staff-child ratios shall complete ten hours of annual training.

Each provider of family day care counted in staff-child ratios shall complete six hours of annual training.

Orientation training hours qualify as annual training hours for each provider in the year the training was completed.

Every five years, all providers shall complete additional, advanced training in each of the training areas listed in § 67:42:17:17.

Summary of Non-Compliance Finding:

A program inspection was conducted by the Office of Licensing and Accreditation (OLA) on July 22, 2026. To date,

verification of required annual training hours for 2025 has not been completed for one provider. A total of ten hours of annual training is required; the provider is currently missing 9.5 hours of training.

Corrective Action:

Documentation verifying completion of the required annual training must be obtained for the provider who has not yet met the annual training requirement.

Supporting Evidence:

To verify completion of annual training, documentation demonstrating completion of 9.5 hours of training for one provider must be submitted to OLA by November 23, 2026.

How Maintained:

Provider files will be reviewed quarterly to ensure required annual training of ten hours is completed within the calendar year.

Position Responsible:	**Expected Completion Date:**	**Date Completed:**
Melinda Rowe, Director	November 23, 2026	

SIGNATURES

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Melinda J Rowe

Provider Name



Signature of Provider

October 27, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Julie Hermansen

Printed Name of DSS Staff



10/26/2026, 11:12:30 AM

Signature of DSS Staff:

October 26, 2026

Date

COMPLETION DETAILS

COMPLETION DATE:

The Department of Social Services, Office of Licensing and Accreditation has reviewed the actions taken by the agency to resolve the above items and has accepted the above plan as completed.

Printed Name of DSS Staff

Signature of DSS Staff:

Date