COMPLIANCE PLAN
OFFICE OF LICENSING & ACCREDITATION

South Dakota Department of Social Services

Date Issued	September 04, 2026	Status	Closed

Provider Name	DOLAND COMMUNITY DAYCARE
Provider ID	011102464
Provider Address	202 3rd St, Doland, SD 57436, USA
Provider Contact	Melinda Rowe

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

(1) The employee's name and date of birth;

(2) The dates on which the employee began and ended employment;

(3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;

(4) A statement that:

(a) Defines child abuse and neglect;

(b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and

(c) Is signed by the employee; and

(5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

Two staff records were missing 10 hours training for 2025.
One staff record missing instate background check clearance.
One staff record is missing Level III Health & Safety Training.

Corrections to be Made:

Provide 10 hours training for the two staff records missing it.
Provide documentation of the background check eligibility for the staff record missing it.
Provide documentation of Level III Health & Safety Training for the staff record missing it.

Corrections Made:

Staff record missing background eligibility no longer employed at the daycare.
Staff record missing Level III Orientation is no longer employed at the daycare.
One staff record missing 10 hours training is no longer employed at the daycare.
Since the annual training requirements were not met by the agreed upon date, a corrective action plan has been implemented.

Anticipated Completion Date:	**Date Completed:**
September 07, 2026	October 26, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:42
A provider shall maintain a record for each child that includes:

(1) The child's name and date of birth;
(2) The parent or guardian's name and telephone number;
(3) An emergency contact name and telephone number;
(4) Parental permission for emergency medical treatment;
(5) The names of individuals authorized to pick up the child;
(6) Health information, including any allergies or special needs;
(7) A current immunization record or, for a school-age program, the name of the child's school;
(8) Parental permission for medication;
(9) The child's attendance records;
(10) The date of the child's enrollment; and
(11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Two child records were missing current immunization records.

Corrections to be Made:

Provide current immunization records for the two child records missing it.

Corrections Made:

Documentation of immunization records is on file for the two child records missing it.

Anticipated Completion Date:	**Date Completed:**
September 09, 2026	October 08, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make

corrections to be compliant with the identified administrative rules.

Melinda Jean Rowe

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

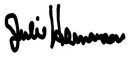
September 04, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Julie Hermansen

Printed Name of DSS Staff



7/23/2026, 4:22:41 PM

Signature of DSS Staff:

July 23, 2026

Date