



Corrective Action Plan

Date	September 01, 2026	Status	In Process
Issued			
Provider Name	Winner's Club OST		
Provider Type	Child Care		
License #	482818642		
Provider Address	825 W 3rd St, Winner, SD 57580, USA		
Provider Contact	Tori Melius		

The following administrative rules have been found to be out of compliance. A corrective action plan is required to bring the provider into compliance. Continued non-compliance could lead to revocation of your license.

Corrective Action Plan #1

Administrative Rule:

67:42:17:09

The program administrator is the director or individual responsible for planning and implementing the program in a licensed child care or school-age program and must be at least eighteen years of age and:

- (1) Have a bachelor's degree in a field of education or human development;
- (2) Have a two-year degree in early childhood education;
- (3) Have a Child Development Associate credential or comparable credential, as determined by the department;
- (4) Hold certification in a child learning philosophy and have at least one year of experience in a child care setting;
- (5) Have a child development technician diploma; or
- (6) Have four years of experience in a center or school-age program.

Summary of Non-Compliance Finding:

The program does not currently have an individual who meets the required education or experience qualifications to serve as the program administrator. Currently, there is no other individual working in the program who meets these qualification requirements.

Corrective Action:

The owner/director agrees to complete the South Dakota School Age Care (SAC) Credential in collaboration with The

Right Turn, the regional Early Childhood Enrichment (ECE) Office to meet program administrator qualification requirements.

The director will complete the requirements for the SAC credential, including:

1. 86 hours of required training, including:

- SD ECE SAC Entry Level Training (6 hours)
- SD ECE SAC Quality Practice (8 hours)
- CypherWorx Online Training Courses (72 hours)SD School-Age Certificate Series (24 hours)
- SD School-Age Credential Series (48 hours)

480 hours of experience working with school-age children within the past three years.

Supporting Evidence:

- Monthly check-ins will be conducted by the Office of Licensing & Accreditation by phone or e-mail to monitor progress toward completion.
- The Office of Licensing & Accreditation will periodically verify the director's progress toward completion of the SAC Credential with the The Right Turn.
- Upon request, the director will provide documentation to OLA demonstrating progress toward completion of the SAC Credential, including documentation of completed training hours and required Professional Portfolio components.
- If the SAC Credential is not obtained by the established achievement date, the provider will notify OLA of the individual who will meet the program administrator qualification requirements and will submit documentation verifying that individual's education and/or experience.

How Maintained:

The SAC Credential is valid for five years from the date of award. If the director chooses to maintain the credential, the credential must be renewed prior to its expiration.

Position Responsible:
Tori Melius, director

Expected Completion Date:
February 28, 2028

Date Completed:

SIGNATURES

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Tori Melius

Provider Name



Signature of Provider

October 06, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Sarah Deakins

Printed Name of DSS Staff



9/14/2026, 4:12:16 PM

Signature of DSS Staff:

September 14, 2026

Date

COMPLETION DETAILS

COMPLETION DATE:

The Department of Social Services, Office of Licensing and Accreditation has reviewed the actions taken by the agency to resolve the above items and has accepted the above plan as completed.

Printed Name of DSS Staff

Signature of DSS Staff:

Date