South Dakota Department of Social Services

DEPARTMENT OF SOCIAL SERVICES
OFFICE OF LICENSING & ACCREDITATION
700 GOVERNORS DRIVE
PIERRE, SD 57501
Phone: 605.773.3165
Web: dss.sd.gov

Plan of Correction

Date Issued August 26, 2026 Status Closed

Provider Name	Dakota Counseling Institute - SUD Services
Provider Type	Accreditation
Accreditation #	795834162
Provider Address	910 W Havens St, Mitchell, SD 57301
Provider Contact	Michelle Carpenter
Board Notified	Yes

This is the Plan of Correction for Substance Use Disorder Treatment Services. The following administrative rules have been found to be out of compliance. A plan of correction is required to bring the provider into compliance. Continued non-compliance could lead to suspension or revocation of your accreditation.

POC Action #1

Administrative Rule:

67:61:06:03

Each agency shall establish a policy to prohibit abuse, neglect, and exploitation of a client. The policy must contain:

(1) Definitions of abuse, neglect, and exploitation, pursuant to SDCL 22-46-1;
(2) A requirement to report to the department any incidents of abuse, neglect, or exploitation;
(3) A requirement to report to the department, pursuant to SDCL 26-8A-3 and 26-8A-8;
(4) A procedure for disciplinary action to be taken, if staff engages in abusive, neglectful, or exploitative behavior;
(5) A requirement to make immediate efforts to inform the guardian, or the parent if the client is under the age of eighteen, of an alleged incident or allegation of abuse, neglect, or exploitation; and
(6) A requirement to document the actions to be implemented, upon substantiation of an incident or allegation, to reduce the likelihood of, or to prevent repeated incidents of abuse, neglect, or exploitation.

Summary of Non-Compliance Finding:

Dakota Counseling Institute investigated an incident of alleged client abuse. Dakota Counseling Institute followed their procedure by completing an internal investigation but did not inform the Department of Social Services of the alleged incident. Dakota Counseling Institute must ensure they will contact the Department of Social Services in the event of any future alleged incident of abuse, neglect, or exploitation.

Corrective Action:

The agency will develop a procedure to provide detailed guidance for Administration in the event of a future incident.

Supporting Evidence:

Procedure approved by Board, Administration and Legal Counsel.

How Maintained:

Staff will review the procedure routinely to ensure it remains current and applicable.

Position Responsible:	**Expected Completion Date:**	**Date Completed:**
Executive Director, in the event the incident involves this position it will be the next level administrator for any given department.	September 16, 2026	October 01, 2026

SIGNATURES

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Michelle L. Carpenter

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

September 24, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Chris Kenyon

Printed Name of DSS Staff



10/1/2026, 2:39:41 PM

Signature of DSS Staff:

October 01, 2026

Date

COMPLETION DETAILS

COMPLETION DATE: October 01, 2026

The Department of Social Services, Office of Licensing and Accreditation has reviewed the actions taken by the agency to resolve the above items and has accepted the above plan as completed.

Chris Kenyon

Printed Name of DSS Staff



10/1/2026, 2:39:59 PM

Signature of DSS Staff:

October 01, 2026

Date